



CITY COUNCIL AGENDA ITEM NO. E.9
11/14/2023

SUBJECT: Resolution approving Fee Waiver for Be Exceptional for Fiscal Year 2023-2024, not to exceed \$25,000

DEPARTMENT: Parks and Recreation

STAFF: Bruce Mulder, Director of Parks and Recreation
Thien Nguyen, Recreation Manager

TITLE/RECOMMENDATION

A Resolution approving a fee waiver for Be Exceptional's for use of the Brentwood Community Center, Brentwood Senior Activity Center and the Brentwood Skate Park for inclusive programming and programs designed for persons with disabilities.

Staff recommends City Council to adopt a Resolution approving a fee waiver for Fiscal Year 2023/24 in an amount not to exceed \$25,000.

FISCAL IMPACT

Be Exceptional is requesting a fee waiver in the amount of \$25,000 for FY 2023/24. This is for the use of City facilities that include the Brentwood Community Center, Brentwood Senior Activity Center and the Brentwood Skate Park. Approval of the fee waiver will have no impact on the FY23/24 adopted budget.

BACKGROUND

The City of Brentwood Parks, Trails & Recreation Master Plan Update includes several recommendations regarding program accessibility for individuals with disabilities. The recommendations in Section 2.3 of the Master Plan are as follows:

- Develop and receive City Council approval of an Inclusion Policy that is committed to following the guidelines set forth by Title VI and the ADA to ensure that all programs, activities, and services, when viewed in their entirety, are readily accessible to and usable by individuals with disabilities.
- Continue to provide opportunities for individuals with disabilities to participate in inclusive programs as well as programs specifically designed for persons with disabilities.
- Coordinate with Contra Costa County to explore options for subsidized transportation to future programming for those with special needs.



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- Expand inclusion programming to allow participants the opportunity for more “hands on” job training classes to improve their potential for finding employment.
- Explore potential cooperative agreements with other Contra Costa County communities to provide programming opportunities for the developmentally disabled including summer programs, after school programs, independent living programs, and job training programs specific to youth with disabilities.

The Parks and Recreation Department partners with Be Exceptional, a non-profit organization that provides recreational classes and social events for kids, teens and adults with special needs. Be Exceptional has been providing activities for individuals with disabilities at the Brentwood Community Center dating back to March 2021. Activities have included dance, tumbling, fitness, cheerleading, social skills, skateboarding and events such as parties and dances.

As outlined in the City’s Use of Funds 10-12 Policy (Attachment 2):

“Fee waiver and/or fee reduction requests over \$5,000 must be approved by City Council. These requests will be brought to Council through a staff report/request prepared by the Department Director. In the event a cumulative total of fees waived reach \$5,000 for a single organization in any fiscal year, all further requests require City Council approval.”

Staff has reviewed the application and it meets the fee waiver policy requirements.

CITY COUNCIL STRATEGIC INITIATIVE

Focus Area 5: Parks and Recreation Services

Item 4. Expand and enhance recreation opportunities by increasing programming for seniors, youth, and teens; implementing adaptive recreation

- a. Complete carry over strategic initiatives
 - i. Adaptive Recreation programming

PREVIOUS ACTION

Previous Action by the City Council is included on Attachment 1.

ENVIRONMENTAL DETERMINATION

Not Applicable.



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ATTACHMENT(S)

1. Attachment 1: Previous Action
2. Attachment 2: Use of City Funds Policy 10-12