

## RESOLUTION NO. 2023-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENTWOOD APPROVING THE PURCHASE OF 14 VEHICLES: 7 FORD F250 TRUCKS (3 FOR THE PARKS & RECREATION DEPARTMENT, 3 FOR THE PUBLIC WORKS DEPARTMENT, AND 1 FOR THE POLICE DEPARTMENT); 5 FORD F350 TRUCKS FOR THE PUBLIC WORKS DEPARTMENT, AND 2 FORD F550 TRUCKS FOR THE PUBLIC WORKS DEPARTMENT, FROM BILL BRANDT FORD IN BRENTWOOD, CA; AMENDING THE GENERAL FUND STREET DIVISION 2023/24 OPERATING BUDGET IN THE AMOUNT OF \$46,531; AMENDING THE GENERAL FUND PARKS LANDSCAPE OPERATIONS 2023/24 OPERATING BUDGET IN THE AMOUNT OF \$31,714; AMENDING THE VEHICLE AND EQUIPMENT REPLACEMENT FUND 2023/24 OPERATING BUDGET IN THE AMOUNT OF \$309,325; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE ANY NECESSARY DOCUMENTS IN AN AMOUNT NOT TO EXCEED \$1,321,420 FOR FISCAL YEAR 2023/24 FOR THE PURCHASE OF THESE VEHICLES.**

**WHEREAS**, on February 14, 2017, by Resolution No. 2017-17, City Council adopted the amended City Council/Administrative Policy No. 10-9, Policy and Procedures for the Use of Vehicles and Related Equipment ("Vehicle Policy"); and

**WHEREAS**, on June 27, 2023, by Resolution No. 2023-89, City Council adopted the amended 2022/23 – 2023/24 Operating Budget, which includes the purchase of the two requested new vehicles and Vehicle and Equipment Replacement Fund; and

**WHEREAS**, the Purchasing Policy 10-7 requires that purchases or services over \$50,000 be approved by City Council; and

**WHEREAS**, one new vehicle was budgeted for purchase as part of the amended the 2022/23 – 2023/24 Operating Budget in the amount of \$108,485 to support the Public Works Water Division's operations and safety; and

**WHEREAS**, one new vehicle was budgeted for purchase as part of the amended the 2022/23 – 2023/24 Operating Budget in the amount of \$155,666 to support the Public Works Streets Division's operations and safety; and

**WHEREAS**, twelve vehicles scheduled for replacement in FY 23/24 in various City departments were inspected and evaluated by staff who determined it was prudent to replace them at this time due to the wear and tear and elevated maintenance costs; and

**WHEREAS**, the two new vehicles will be purchased and the twelve vehicles will be replaced in accordance with the Vehicle Policy 10-9 and will encompass the

purchase of seven Ford F250 trucks, five Ford F350 trucks, and two Ford F550 trucks; and

**WHEREAS**, the bid from Bill Brandt Ford is the lowest responsive and responsible bid; and

**WHEREAS**, these purchases are in compliance with the Purchasing Policy No. 10-7 and the Use of Vehicles and Related Equipment Policy No. 10-9; and

**WHEREAS**, of the total \$1,321,420 cost, \$155,666 will be expended through the Street Division's Operating Budget, \$108,485 will be expended through the Water Enterprise Operating Budget, \$31,714 will be requested from the General Fund Parks Landscape Operations Division, and \$979,0244 will be expended through the Vehicle and Equipment Replacement Fund which has sufficient funds and of which \$669,699 is included in the approved 2023/24 Operating Budget; and

**WHEREAS**, staff requests the Vehicle and Equipment Replacement Fund 2023/24 Operating Budget be amended in the amount of \$309,325, to allow for these expenditures in the current fiscal year.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Brentwood does hereby resolve as follows:

- 1) approve the purchase of 14 vehicles: 7 Ford F250 trucks (3 for the Parks & Recreation Department, 3 for the Public Works Department, and one for the Police Department; 5 Ford F350 trucks for the Public Works Department, and 2 Ford F550 trucks for the Public Works Department, from Bill Brandt Ford in Brentwood, CA;
- 2) amend the General Fund Street Division 2023/24 Operating Budget in the amount of \$46,531;
- 3) amend the General Fund Parks Landscape Operations 2023/24 Operating Budget in the amount of \$31,714;
- 4) amend the Vehicle and Equipment Replacement Fund 2023/24 Operating Budget in the amount of \$309,325; and
- 5) authorize the City Manager or designee to execute any necessary documents in an amount not to exceed \$1,321,420 for fiscal year 2023/24 for the purchase of these vehicles.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Brentwood at a regular meeting held on the 12th day of December 2023 by the following vote: