

Submission # 2856235
IP Address [REDACTED]
Submission Recorded On 12/01/2023 3:51 PM
Time to Take Survey 47 seconds

Page 1

Application for Commission / Committee

* Commission / Committee

Planning Commission

* Full Name

Nycollette Gibson

* Residence Address

[REDACTED]
[REDACTED]
Brentwood CA 94513

* Phone

[REDACTED]

* Email

[REDACTED]

* Professional and/or Community Activities

I have been employed with Kaiser Permanente since 2016, currently working at the Antioch hospital location. I am currently a student studying Project Management at Diablo Valley College. Under my studies, I am currently attending an internship with the City of San Leandro, working in both the Communications Department and the City Clerk's Office. This internship has bolstered my passion for municipality and local government. I have an interest in serving my community. As a Brentwood resident and mother to a toddler, I enjoy frequenting the local parks and events offered in town. I shop, dine, and work locally. I support local small businesses. I enjoy making relations with those in service at these local shops to strengthen my relationship with my neighbors and community members and to understand what it is that others of my community enjoy about our city.

* Qualifications to serve as a Commissioner or Committee Member

I aspire to be a commissioner because I want to serve my immediate community. I would like to join the Planning Commission because I have an interest in what transpires around me and my family here in Brentwood; Especially what is coming to our community because as a parent of a young child, our family roots here in Brentwood are young and I would like to serve Brentwood to support the decision making process for what is to come. I frequent many local shops, public spaces such as the library, and parks. At all these places, I get the chance to talk to other parents or neighbors, community members and hear about what they are enjoying about our City or what they look forward to or need here locally. I hope that I can share my insight from these neighborly discussions with the Planning Commission to improve our City of Brentwood and advise on what will support our residents.

Resumes or Additional Attachments

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Disclaimer and Acknowledgement

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

* Full Name

Nycollette Gibson

* Date

12/01/2023

Members appointed to the City's Boards and Commissions are required to file a Statement of Economic Interests, Form 700, which is a public document.

In accordance with the Public Records Act, applications and attachments submitted are considered public records and will be disclosed upon receipt of a public records request. While the City will endeavor to protect personal contact information from disclosure, confidentiality cannot be guaranteed.

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Submission # 2777637
IP Address [REDACTED]
Submission Recorded On 10/22/2023 11:43 AM
Time to Take Survey 2 minutes, 16 seconds

Page 1

Application for Commission / Committee

*** Commission / Committee**

Planning Commission

*** Full Name**

Madhan Guna

*** Residence Address**

[REDACTED]
Brentwood CA 94513

*** Phone**

[REDACTED]

*** Email**

[REDACTED]

*** Professional and/or Community Activities**

An IT Exec, who is also a semi-pro photographer for weddings and wildlife. Been part of the Contra Costa Fisheries and Wildlife commission for a year. Also an active volunteer with my organization on the Corporate social responsibilities

*** Qualifications to serve as a Commissioner or Committee Member**

As a resident of the city of Brentwood for over 2 years and having lived in many countries abroad and within US, I see myself as a person who can contribute to the development of our community by playing an active role in the planning side. As an active user of the city roads and parks and trails, I wanted to ensure that I reflect some of the thoughts of my co-users and also hear the ideas of the general public and help promote a city that values multi cultural co-living.

Resumes or Additional Attachments

SKIPPED

Disclaimer and Acknowledgement

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

*** Full Name**

Madhan Guna

*** Date**

10/22/2023

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Submission # 2737468
IP Address [REDACTED]
Submission Recorded On 10/02/2023 12:42 PM
Time to Take Survey 19 minutes, 22 seconds

Page 1

Application for Commission / Committee

* Commission / Committee

Planning Commission

* Full Name

Brayden Paul. Haena

* Residence Address

[REDACTED]
Brentwood CA 94513

* Phone

[REDACTED]

* Email

[REDACTED]

* Professional and/or Community Activities

I am eager to join the Brentwood Planning Commission. As an 18-year-old council candidate, I received the most votes in our city's history for a candidate of my age and for the office I was seeking, demonstrating my strong community support. My campaign honed my public speaking and outreach skills, fostering community engagement. I collaborated with local organizations, addressing key issues. Beyond my campaign, I've remained actively involved in local initiatives, equipped with the skills needed to evaluate development projects. I'm committed to balanced, sustainable growth, ensuring our city's unique character is preserved. I look forward to contributing to our city's future on the Planning Commission.

* Qualifications to serve as a Commissioner or Committee Member

Throughout my campaign, I honed my skills in public speaking, policy analysis, and community outreach. I conducted numerous events, engaging with residents from diverse backgrounds to understand their concerns and aspirations for our city's development. This experience gave me invaluable insights into our community's complex dynamics and the importance of balancing growth and preservation to ensure a sustainable future. During my time on the campaign trail, I also collaborated with local community organizations, businesses, and residents to develop comprehensive strategies for improving our city's infrastructure, promoting affordable housing initiatives, and fostering economic development. My ability to bridge different perspectives and bring stakeholders together was instrumental in garnering support from residents. These experiences have equipped me with the skills to critically evaluate zoning proposals, land use plans, and development projects while considering their impact.

Resumes or Additional Attachments

Resume- 2023.docx

Disclaimer and Acknowledgement

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

* Full Name

Brayden Haena

* Date

10/02/2023

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Brayden Haena

Brentwood, CA 94513

EXPERIENCE

NFHS Leadership Course 2020

Team Lead at Chick-fil-A in Pittsburgh, CA

EDUCATION

Heritage High School, Brentwood

July 2018 - June 2022

Graduated from Heritage High School in June of 2022.

Played Varsity Football at Heritage High School

California Coast University, Anaheim

December 2022 - Present

Working towards Bachelors Degree in Criminal Justice

PROJECTS

Turning Point USA:

Chapter President for Turning Point USA's Brentwood Territory.

Brentwood City Council

Former candidate for City Council in Brentwood's 2nd District.

Next Level Flag Football

Head coach for Next Level at Heritage High School in Brentwood 2x Champions

SKILLS

Well-Spoken

Works great with a team

Customer Service Skills

Leadership

Communication Skills

AWARDS

**Superior (1st) Overall in
Bristow Middle School Band
and Choir**

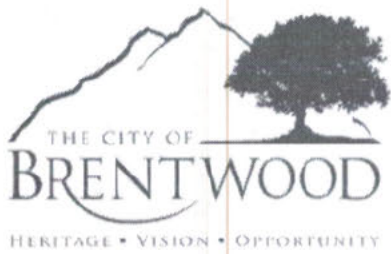
**1st Place Brentwood Pony
Baseball team**

**Heritage High School Honor
Roll 2020**

LANGUAGES

English

Some Spanish



Return to:
City Clerk's Office
150 City Park Way
Brentwood, CA 94513
Phone: 516-5440/ Fax: 516-5441
Email: cityclerk@brentwoodca.gov
Due by: December 1, 2023

Planning Commission Application

Full Name: Johnson Gerald C
Last First M.I.

Residence Address: [Redacted]
Street Address Apartment/Unit #
Brentwood CA 94513
City State ZIP Code

Phone: [Redacted] E-mail Address: [Redacted]

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:

Please see enclosed Professional and Community Activities document.

QUALIFICATIONS TO SERVE AS A PLANNING COMMISSIONER:

Applicants are encouraged to submit resumes or attachments with this application.

Please see enclosed resume.

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

Signature:  Date: 11-16-23

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Professional and Community Activities

It is my desire to serve as a Planning Commissioner for the City of Brentwood. I have been a resident of Brentwood since 2001, and I've watched it grow and change over the years. I'm deeply rooted in the community and understand its unique dynamics. I have a genuine passion for its prosperity and would like the opportunity to contribute to its future growth and excellence.

As a Certified Management Consultant, I demonstrate expertise in strategic planning, operational excellence, and organizational discipline every day as I work with the clients of my firm, Sabacon Consulting, located in Brentwood, for 17 years.

During the unprecedented challenges of the COVID-19 pandemic, I assumed the role of President of the Brentwood Chamber of Commerce, a position typically held for one year. However, I was elected for a second term due to my exceptional leadership skills and strategic insight, and I continue to serve on its board. Under my guidance, the Chamber created the Annual East Bay Business Expo, Brentwood Power Network, weathered the lockdown, and thrived, a feat that set us apart from neighboring cities where other chambers faltered.

In addition to being the Past President of the Chamber, I serve as the current President of the Institute of Management Consultants of Northern California, a non-profit organization focused on improving the consulting profession. The mission of the Institute of Management Consultants USA is to promote excellence and ethics in management consulting through certification, education, and professional resources. This experience further honed my ability to drive strategic initiatives and foster collaboration within professional networks.

Complementing my consulting work, I have been the CFO of the Industry Council for Small Business Development (ICSBD) for five years. ICSBD is a membership organization that facilitates, collaborates, educates, and provides leadership procurement opportunities to advance and develop supplier excellence and unique training and mentorship opportunities for small business owners and associates. This hands-on experience in financial oversight has given me invaluable insights into the challenges and opportunities facing underrepresented entrepreneurs.

With a rich tapestry of experience in both professional and community spheres, I am confident that I will make a meaningful and positive impact as a Planning Commissioner for the City of Brentwood. My proven track record of leadership, strategic thinking, and commitment to community well-being sets me apart as a dedicated advocate for our city's continued success. I look forward to joining the Commission.

Thanks for your consideration,

Gerald Johnson

Gerald Johnson

Certified Management Consultant

PERSONAL INFORMATION

ADDRESS:

Brentwood, CA 94513

PHONE:

EMAIL:

SKILLS

STRATEGIC PLANNING:	★★★★★
PERFORMANCE MANAGEMENT:	★★★★★
CHANGE MANAGEMENT:	★★★★★
PROCESS REENGINEERING:	★★★★★
LEADERSHIP:	★★★★★
DATA ANALYSIS:	★★★★★
FINANCIAL ANALYSIS:	★★★★★
FACILITATION:	★★★★★
STANDARD OPERATING PROCEDURES:	★★★★★

EDUCATION

B.S. in Computer Science
Brooklyn College, Brooklyn, New York

Dartmouth Tuck School
Minority Executive Program

Company Sponsored Courses

- Change Management
- Individual Leadership Development Program
- Influencing Skills,
- Effective Negotiating
- Managing Inclusion
- Total Quality Management

PROFILE

A Strategic Savant with exceptional skills in Business and Strategic Planning, Organizational Discipline, Operational Excellence, and Change Management.

A dynamic change agent with a proven track record of converting business goals into actionable plans that achieve core objectives. A visionary leader with vast experience in managing and transforming highly successful organizations for Fortune 10 companies. Skilled in operational research, data analysis, benchmarking, competitive analysis, and financial management. Recognized as an enthusiastic turnaround specialist who helps companies uncover hidden profitability and motivate principals to achieve their objectives. Exceptional relationship-building, communication, presentation, and interpersonal skills.

PROFESSIONAL EXPERIENCE

2006 - Present **Principal**
Sabacon Consulting, Brentwood CA

- Develop innovative ideas that help clients achieve their goals through strategic planning, coaching, and innovation.
- Utilize process identification and streamlining techniques to guide clients toward operational excellence, improve efficiency and reduce costs.
- Employ financial analysis to isolate deficiencies within operations, and assess profit and loss, balance sheet, and cash flow statements.
- Administer benchmarking and collect data on all aspects of the business. Design and use performance management tools to track and measure results.
- Conduct company and departmental reorganizations to uncover efficiencies and facilitate cost reductions.

Key Achievements:

- Increased sales by 17.3% and improved net profit by 42.9% for a Non-Profit Restaurant Client through increased marketing and promotion, reorganizing management and streamlining inventory, cash, and waste management procedures.
- Designed a three-year strategic plan and implemented a performance management system utilizing a performance dashboard, restructured debt, and reduced expenses by \$96M for a Trade Show Company Client.
- Enhanced sales by 12.5% and increased billable hours by 5% and profitability by 23.7% for an Accounting Firm Client through instituting a budgeting process.
- Conceived a three-year strategic plan, matching performance dashboard, and reengineered processes, increasing sales by 2% and net profit by 8% in a mature industry and market for a Health Club Chain Client.
- Conducted a leadership retreat, outlined strategic direction and initiatives, and created a modified Performance Dashboard for a Chamber of Commerce Client.

2003 - 2006 **President**
Sabacon Corporation, Fairfield, CA

- Optimized and improved a well-established branded gasoline and convenience store operation with revenues of \$7.1MM and gross profit of over \$1MM by instituting a dynamic marketing and expense reduction campaign.
- Led seven employees to improve sales by 27% within three years while maintaining an average mystery shopper score of 94.5%.

2001 - 2002 **Northern California Region Manager**
ConocoPhillips, San Ramon CA

- Led a region of 20 employees and 529 locations comprised of Dealers, Resellers, and Marketers to implement strategic initiatives, optimize sales, and maximize profits.
- Managed the Profit and Loss, generated sales of \$1.1 billion, gross profit of \$96MM, and operating profit of \$69.2MM.
- Trained and developed four out of five new direct reports in the rigors and demands of their new position.
- Reorganized and reduced headcount while improving results.
- Led the Trusted Business Partner Initiative for the West Coast Business Unit.
- Reviewed and approved all new franchisees.
- Developed strong Dealer and Marketer relationships.
- Implemented the new Strategic Market Plan and provided relevancy for our local market.
- National Sales Force Effectiveness team member responsible for West Coast problem resolution and rollout.
- Set up and implemented Dealer, Marketer, and Strategy Advisory Councils.
- Improved the dealer selection process by outlining clear expectations for the Dealer's business plan and interview.

Gerald Johnson

Certified Management Consultant

COMMUNITY INVOLVEMENT

PRESIDENT

Northern California Chapter of the
Institute of Management Consultants USA

VICE CHAIR

WRMSDC's Minority Business Enterprise
Input Committee

PAST PRESIDENT

Brentwood Chamber of Commerce

CFO

Industry Council of Small Business
Development

AWARDS

TWO-TIME DIRECTOR OF THE YEAR
AMBASSADOR OF THE YEAR

Brentwood Chamber of Commerce

ENGAGEMENT AWARD

Western Regional Minority Supplier
Development Council

HIGH CONTRIBUTOR AWARD

Mobil Oil Corporation

CERTIFICATIONS

CERTIFIED MANAGEMENT CONSULTANT

Institute of Management Consultants

MINORITY BUSINESS ENTERPRISE

Western Regional Minority Supplier
Development Council

PROFESSIONAL EXPERIENCE CONTINUED

2001 - Northern California Region Manager
2002 *ConocoPhillips, San Ramon CA*

Key Achievements:

- Quickly adopted and upgraded the East Coast retail-based pricing system in Northern California. Strategically mapped out the Reno Market for Retail-Based pricing by developing convenience zones, levels of support, local methodology, and market drivers.
- Enhanced sales by 6% over the previous three months' average by instituting a gasoline rebate program in 2001.
- Utilized best practices to develop additional management reports and processes (i.e., Sales tracking reports, Sales Call Checklist, Territory Supervisor Sales Book).
- 2001 General and administrative expenses came in at 95.1% of the budget.
- Instituted a Regional Uniform Program, which improved Mystery Shopper Results by 5%. Recognized for outstanding sales for the highest percentage of point-of-purchase sign-ups in the West Coast Business unit. Created a cost-effective image enhancement program to update the 76-brand image by upgrading canopies and ID signs.

1997 - New Jersey Area Manager
2001 *Mobil Oil Corporation, New Jersey*

- Led 5 Marketing Representatives and 190 franchisees to boost sales, augment profits, build the brand, and uphold Mobil's standards and policies.
- Managed a full Profit and Loss, generated sales of \$365MM, and controlled gasoline wholesale price daily.
- Directed the team that approves all multiple location franchisees and the team that develops and executes all inclusion and diversity initiatives within the BU.
- Reviewed and approved all new franchisees. Completed the asset optimization process for New Jersey, which entailed evaluating all current and future Mobil locations for investment, retention as-is, or divestment based on profitability and potential.
- Reorganized and reduced headcount while improving results.
- Led a team to design a National Training Program and a Competency Model for three field positions.

Key Achievements:

- Enhanced gross profit by \$13.2MM (42.9% increase) for the three years collectively, after four years of declining gross profit. Elevated rental income by 11.9%.
- Increased 1999 gasoline sales by an average of 15.4% compared with a minor increase in industry sales of 2.5%, according to the MPSI Market Monitor.
- Improved gasoline sales by 106.0% cumulatively. Finished first in the BU for three years in a row for gasoline, marketing programs, and promotional sales. Franchisees from my area represented 76% of BU's franchisee recognition program winners for mystery shopper scores, best practices, and sales growth.
- Replaced 17 franchisees and improved the profit realization of the facilities. Achieved 91.5% mystery shopper rating, which was first among franchisee areas.
- Contributed to marketing expertise. Selected to serve on a team that managed the design, rollout, and oversight of all marketing programs and promotions nationwide.
- Earned managerial recognition. Awarded the High Contributor Award for outstanding leadership and performance.

Ethnic Marketing Manager

1994 - *Mobil Oil Corporation, Fairfax, VA*
1997

- Managed Mobil's national ethnic marketing initiative with a budget of \$7MM.
- Developed initial marketing strategies utilizing qualitative and quantitative research methods, analysis, positioning, and benchmarking.
- Spearheaded and championed the teams that developed the African American and Latino marketing plans.
- Chose and supervised two advertising agencies that delivered television, radio, point of purchase, and periodical advertisements.
- Designed research-tracking devices that monitored the progress and effectiveness of the marketing campaign.

Key Achievements:

- Increased African American and Latino Consumer Top-Of-Mind awareness by an average of 22%. Expanded gasoline volume by an average of 16% in crucial ethnic areas nationally.
- Orchestrated and negotiated a \$45MM minority/women franchisee financing program, resulting in 15 new franchisees. The program received nationwide coverage and was featured on television, radio, and print.
- Secured \$12MM and six professionals to launch this new marketing department. Developed consensus for this challenging assignment throughout the marketing organization. Chartered the development of diversity training programs for all marketing personnel and new and existing franchisees.

Submission # 2841193
IP Address [REDACTED]
Submission Recorded On 11/23/2023 3:38 PM
Time to Take Survey 2 minutes, 39 seconds

Page 1

Application for Commission / Committee

* Commission / Committee

Planning Commission

* Full Name

Jeremy Jones

* Residence Address

[REDACTED]
Brentwood CA 94513

* Phone

[REDACTED]

* Email

[REDACTED]

* Professional and/or Community Activities

Bank Executive for a large Financial Institution. Former General Plan 2040 Task Force Member for the City of San Jose. Former President and Member of the Board of Directors for the Tuscany Hills HOA in San Jose (served for 10 years). 20+ Years Experience in the Financial Services Industry.

* Qualifications to serve as a Commissioner or Committee Member

Hands on experience with General Plan Review/Work. As President of HOA in a large, newly developed community, I worked directly with the city and home builder providing guidance and feedback which helped provide a common ground between residents and the developer. Recipient of Commendation from the Mayor and City Council of San Jose for outstanding and relentless work as a community activist, volunteer, and an outstanding leader in the City of San Jose. Passionate about our city and want to ensure it's continued development is done in a smart and thoughtful way and that it aligns to our General Plan.

Resumes or Additional Attachments

SKIPPED

Disclaimer and Acknowledgement

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

* Full Name

Jeremy Jones

* Date

11/23/2023

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Submission # 2776254
IP Address [REDACTED]
Submission Recorded On 10/20/2023 6:17 PM
Time to Take Survey 3 minutes, 39 seconds

Page 1

Application for Commission / Committee

* Commission / Committee

Planning Commission

* Full Name

Teresa Kennealy

* Residence Address

[REDACTED]
Brentwood CA 94513

* Phone

[REDACTED]

* Email

[REDACTED]

* Professional and/or Community Activities

I am the owner of Bliss Mind & Body. I have planned a number of community events in our plaza.

* Qualifications to serve as a Commissioner or Committee Member

I have lived in Brentwood for over a decade and have had all 3 of my children in the school district as well as created jobs with my small business.

Resumes or Additional Attachments

SKIPPED

Disclaimer and Acknowledgement

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* Full Name

Teresa Kennealy

* Date

10/20/2023

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Return to:
City Clerk's Office
150 City Park Way
Brentwood, CA 94513
Phone: 516-5440/ Fax: 516-5441
Email: cityclerk@brentwoodca.gov
Due by: December 1, 2023

Planning Commission Applicant Information

Full Name: Roberts Anita
Last First M.I.

Residence Address: [REDACTED]
Street Address Apartment/Unit #

Brentwood CA 94513
City State ZIP Code

Phone: [REDACTED] E-mail Address: [REDACTED]

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:

Board President for non-profit at-risk children
Chair person for the City of Brentwood Planning Commission
Member of several organizations including Marsh Creek Dems
Vice President of Business Development for Virgin Management
Senior Accounting Manager for Tony LaRussa Animal Rescue Foundation
TIA & Associates, a Congressional recognized women owned-small business (owner)

QUALIFICATIONS TO SERVE AS A PLANNING COMMISSIONER:

Applicants are encouraged to submit resumes or attachments with this application.

I have served on the City of Brentwood Planning Commission for 6 years
I served on the Belleville, Michigan Planning Commission for 5 years
I have a vested interest in the City of Brentwood
I am a good listener which helps me determine what the public good or interest is
Provide the necessary questions in meetings that feel fair and civil to all involved
Dealing with the complexities of the community, its planning problems, and the availability planning staff's time
Having an unselfish commitment to the general welfare of the community as a whole and some understanding of its problems.
I am civic-minded and is directly related to the public trust and I, as much as possible, embrace an atmosphere free of partisanship and narrow self-interest
My decisions are team oriented and independent; My strategies to the particular circumstances of each decision rule (and where possible, advocate for one decision rule over the other based on my understanding of the dynamics each creates) to drive better results

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

Signature: Anita Roberts Date: 10/10/2023

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Anita Roberts Brentwood, CA 94513 ✦ [REDACTED] ✦

Executive Director Profile

Accomplished executive with vast experience in financial operations, budget maintenance, and strategic planning.

Result-focused financial manager with key capabilities in federal grants management, financial analysis, financial management, accounting procedures, budget management, and strategic planning. Skilled in general ledger, financial statement preparation, reconciliation, revenue generation, auditing, financial reporting, and treasury and cash management. Adept in project management, compliance, procurement, financial management, program initiative development, time management, collaboration, and coordination. An exceptional leader supervises, guides, and trains individuals and teams. Showcase excellent written and verbal communication.

Areas of Expertise

- Consolidated Financial Reporting
- Strategic Planning & Team Development
- Policy Writer, Loan Processing
- Treasury Management & Auditing
- Budget Management & Cost Control
- Payroll, Wage & Labor Law Compliance
- Project Management & Grant Writing
- Taxes, Depreciation, & Liability Management

Professional Experience-Consultant

City of Dublin

Senior Accountant, May to August 2020

Responsible for the cooperative's month-end process, year-end process, internal audits, and various special projects. Maintain applicable worksheets for annual audits. Analyzed complex financial reports & records.

City of Emeryville

Senior Accountant, October to March 2020

Oversee general accounting functions, and facilitate month-end closing procedures, including review of accruals and prepaid. Assisted the Finance Manager in budgeting and forecasting exercise; prepared month-end close and reconciliations with explanations of variances from the budget and from prior periods as requested.

University of Pacific

Senior Acquisition Policy Analyst, October 2019

Analyzed the University's current acquisition policies and procedures. Wrote the University's Human Resource compliance policy for all faculty and staff. Met with the leadership and worked with business department members to access and write the H.R. manual describing each procedure's steps and requirements.

San Joaquin Council of Government, Stockton

Senior Accountant Consultant, September 2019-October 2019

Accomplishments included performing accounting processes and financial reporting procedures to monitor expenses, encumbrances, grant funds, project budgets, and revenue management using gross sales tax revenue to address transportation funding deficiencies in San Joaquin County.

San Joaquin General Hospital, Stockton

Senior Accountant Consultant, Jan. - Jun. 2019

Performed accounting, financial reporting, and budget control for the County Hospital. Processed bi-weekly and monthly payrolls for doctors and support staff of \$300K, performed pre-audit, and prepared monthly journal entries, accruals revenue reconciliations, month-end close functions, and variance analysis. Performed budget-to-actual variance analysis and reporting for county review and approval.

TIA and Associates, LLC, U.S. Virgin Islands

Senior Business Consultant, Sept. 2013 – July 2014

Provide Project Management oversight for the National Parks Services construction project. Responsible for project planning and team development, including delivery, cost, quality, design-bid-build, design-build, CM At-Risk, and installing a fire security system. Developed internal reporting for Region IV logistics and restructuring costs.

TIA and Associates, LLC, Small Business Development Center (SBDC), U.S. Virgin Islands, & Washington D.C.

Director, March 2010- September 2014

As the SBDC Procurement Director, I assisted small business entrepreneurs. I built a credible high-performing sourcing team from the ground up, including staffing structure development plans, metrics, contract templates, and tools. Lead procurement strategies to collaborate and formulate strategic sourcing strategies, identify and execute continuous improvement projects and strategic initiatives across all indirect spend categories. I chaired cross-functional teams; communicated with project managers, subcontractors, and vendors to ensure client satisfaction and retention-certified contractors as set aside in Hub-Zone, Women-Owned Business, Veterans, Veteran Disabled, and 8a certifications. Directly monthly procurement lunches and training. I am certified in Project Management, PMI-PBA, and PgMP.

Philadelphia International Airport, Philadelphia, PA

Interim CFO, January 2007- August 2007

Monitored cash management and investment programs by interpreting and enforcing policies and procedures; analyzed and developed investment financial strategies and analyzed cash flow operations for internal controls and revenue maximization. Ensure compliance with adopted Board budget decisions and state laws relative to expenditure limits by maintaining budgetary control over appropriations and expenditures. Present and make recommendations on significant financial actions and policy issues to the President/CEO and advise the President/CEO and the Board of Trustees on executing financial policy and other administrative matters. Manage the implementation of accounting, fixed assets, inventory, payroll, and other financial division software upgrades and replacements. Responsible for the Airport's financial operations, including accounting, budget, rates and charges, debt management, grant management, capital program funding, audit, procurement, contract management, risk management, and materials management.

General Motors, Detroit, MI

Senior Accountant, June 2001 – November 2001

Participated in capital planning & corporate finance. Direct and facilitate complex team-based projects across various business functions to drive process improvement and corporate business initiatives. Accountable for key accrual process for Annual and Daily returns, Extended Coverage, Warranty, and Inventory related control. I led the financial regression testing for global operational project management system enhancements, responsible for running and verifying finances in the global operating system.

Professional Experience-Direct Hire

Tony LaRussa Animal Rescue Foundation

Senior Accounting Executive, January 2020-Present

Managed staff of two, prepared and provided monthly financial reports to the board, instituted and updated financial policy and procedures, oversaw annual audits, and processed payrolls for 103 employees.

Virgin Group, Virgin Management: Tent Partnership

Business Development Manager, 2019-2023

Develop and manage relationships with strategic referral sources from business organizations, including the Chamber of Commerce, business owners, and professionals—organizing events introducing key investors through roundtables and seminars for the Tent Partnership initiative.

Government of the Virgin Islands, Virgin Islands

Deputy Director & Commissioner of the Department of Human Services Jan.2015-Mar.2019

(Appointed by the Governor of the U.S. Virgin Islands and reported to the Director of Office Management and Budget) Managed all U.S. federal grant operations, including federal auditor/grantors, in meeting regulatory compliance.

Responsible for revenue, receivables, and payables, including reconciliation of financial statements and preparing financial reports for program directors and auditors. Preparation of Monthly Financial Management Reports for three Senior Housing Facilities funded by HUD-population 268. Review Tenant Ledgers and manage financial reporting to third parties. Preparation of Property Operating Budgets reviewed funds obligated for appropriations and contract authorizations. Responsible for reviewing and implementing financial controls, including payroll, daily cash flow reports, monthly balance sheets, income statements, and budget analysis and variance reporting. Mentored and trained staff on Enterprise Resource Planning-Tyler-Munis system (ERP) for payroll allocation and fund management, monthly budget to actual variance analysis, and grant management modules. Took on all ad-hoc projects and brought projects to fruition timely.

Grape Tree Bay Hotel/567 SGB LLC

Managing Member/Owner, April 2010 – December 2015

I completed significant projects totaling \$35 million, including the G-Resort hotel, and was responsible for the customary six extended-stay apartment units. Conducted the evaluation and finalization of the scope of work for the trades and assessed potential contractors and vendors. I reviewed construction drawings to identify issues requiring further clarification and obtained bids from qualified subcontractors. I held weekly job meetings attended by architects, engineers, designers, and contractors to ensure any material changes within the budget and maintain the project schedule. Supervised objective-based deadlines at job sites, scheduled, established, and enforced the sequence of operational activities at construction sites.

Hovensa Oil Refinery/Pinnacle Services, St. Croix USVI

Chief Financial Officer, November 2006 - February 2010

My team and I managed all aspects of financial and accounting responsibilities. Led the financial planning processes, including capital budgeting, and established and set financial goals supporting business operations and strategic directions. Managed corporate risk, including insurance and cash management; I also managed meaningful relationships with investment and commercial bankers, insurance brokers, accounting, federal compliance, and other financial services.

Secured a \$72 million credit facility and a \$135 million acquisition.

Detroit Lions LLC, Detroit, MI

Senior Accountant & Interim CFO, 2002 – Oct. 2006

Responsible for US GAAP, FASB, and Sarbanes Oxley standards in all financial reporting. Drafted property schedules, completed assessments for pre-audits, and reviewed depreciation and amortization schedules on the new stadium — compared projections to reconciled reports. Managed treasury activities, including fund management, bonds, and daily cash. Maintained liability and asset records. Responsible for federal, state, and local fund reconciliations to ensure effective internal controls, including the Code of Federal Regulations (CFR) compliance for applicable federal, state, and local regulatory laws and financial and tax reporting rules.

McDonald's Restaurant/AAP Enterprise Inc., Detroit, MI

Managing Member/Owner, April 1992-April 2001

Performed all management monthly, quarterly and annual accounting and financial reporting. Managed 135 employees and performed internal payroll functions and withholdings reporting. Responsible for H.R., training, cross-training, and executing weekly inventory controls for 1.3 million stores. Performed all pre-audit year-end processes. Completed monthly budget development and daily cash management

Pepsi Cola, San Francisco, CA

Senior Accountant, Jan. 1990-Jan. 1992

Worked alongside the new CFO and helped implement, manage, and control all financial-related activities of the company. Directly responsible for month-end accounting, bi-weekly payrolls, forecasting, strategic planning, and job costing.

Education & Credentials

Ph.D. Education Cultural Literacy Development *Walden University 2018-2020, 2022*

Master of Arts in Organizational Management

University of Phoenix, Summa Cum Laude 2001

Bachelor of Arts in Criminal Justice/Economics

Northeastern University 1978

Credentials

- Lean and Six Sigma, Black Belt Certification, 2013
- Project Management, PMI-PBA, PgMP

Professional & Community Involvement

- Rotarian, Antioch Delta Chapter- present
- STS Academy Board Member-Business Development Committee - present
- Commissioner, Human Services, 2016
- S.E. Regional Board Member for the Department of Transportation
- Planning Commissioner – Michigan 2003-2006, Planning Commissioner-Brentwood 2020-present

Awards

- Recognition, SBA Match Making Convention, 2013
- Nominee and Honoree as Woman of the Year, St. Croix and Congressional Recognition Award, 2012

Technical Proficiencies

- Microsoft Office Suite, MRI, Solomon, Timberline, Oracle-Accounting, Cost Point, Mas90, Great Plains, Advantage, Safeguard, JD Edwards, QuickBooks, People Soft, ADP Payroll, Yardi, Peachtree, Sage, Visio, Excel Advance; pivot, v-lookup, match formulas, Tyler Munis/ERP/New World, Eden, OnBase, NetSuite, MIP.

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Application for Commission / Committee

*** Commission / Committee**

Planning Commission

*** Full Name**

Ahmad J. Tahiri

*** Residence Address**

[REDACTED]
[REDACTED]
Brentwood CA 94513

*** Phone**

[REDACTED]

*** Email**

[REDACTED]

*** Professional and/or Community Activities**

I'm living for the past 4 years plus in California, Antioch and Brentwood cities, currently residing in Brentwood city as new immigrant family. Back home I served US Agency for International Development for 9 years as senior project management specialist focused on land and property administration and management. There I used to administer contracts, and grants of millions of dollars for multiple years with multiple components of both soft and hard work. Afterwards I started working for our government (Afghan) as deputy CEO for Independent Land Authority where I was overseeing land/property survey, clearance, ownership determination, acquisition, compensation, resettlement, lease, transfer, exchange, fund raising, and communication and coordination with funding agencies. I managed to lead development project team for a \$35m to the World Bank, negotiated and approved, did the formal launch of the project. Then I left my country because of security concerns, and moved to USA/CA.

*** Qualifications to serve as a Commissioner or Committee Member**

Keeping in mind the experiences I have of my work with the United Nations, US Government, the World Bank, and Afghan government, I believe I can contribute a lot to this commission towards a better life to our citizens, attract more businesses, expand the city, and attract more taxpayers to reside here in Brentwood city.

Resumes or Additional Attachments

Ahmad Jawid Tahiri Resume October 2023.docx

Disclaimer and Acknowledgement

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

*** Full Name**

Ahmad Tahiri

*** Date**

11/28/2023

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Single Line Text

Better city, better life, and better citizens

Single Dropdown

Option 1

AHMAD JAWID TAHIRI

Brentwood, CA | [REDACTED]

MANAGERIAL POSITION

Private Sector Development, Contract/Grant Management | Project Management | Government Services to newly arrived Refugees in CA | Land Administration | Land Policy and Regulations | Executive Leadership and Consulting

A senior administration and management professional with over 20 years of professional experience in leading the design, management implementation, monitoring, and supervision of a wide variety of large and complex emergency and development projects and activities in the fields of Small and Medium enterprise development, land reform, women inheritance land rights, legal and regulatory reform, sub-national, economic development, job creation, and capacity building. Managed a wide range of provincial and regional fieldwork and represented organizations at high level, executive meetings including meeting with senior government officials, foreign ministry leaders, and congressional members. Experience supervising over 40 staff and multiple directorates, including operations, project implementations, strategic communications, planning and evaluation, advisory services to provincial governors, and international advisory services. *Fluent in English, Dari, Pashto, Farsi, Urdu, and Hindi.*

Eligible to work in the United States.

Career Highlights

- **Project lead on a wide variety of large and complex development projects** for the Office of Economic Growth and Infrastructure, United States Agency for International Development.
- **Involved in supporting Afghan evacuees** after arrival to USA/CA during evacuation of the US Military from Afghanistan, help in application process, prioritize applications, review applications, and approve emergency housing grants,
- **Helped establishment of Internally Displaced Population (IDPs) camps** in eastern region of Afghanistan during internal conflict in the central region of Afghanistan, coordinated with the United Nations agencies, and other donors to provide them with different support, including Shelter/tents, Food, Health services, Water, etc.
- **Specialized in the field of land and housing administration/management reform**, identification of parcel of land for housing of resettled communities, women inheritance land rights, legal and regulatory reform, economic development, and capacity development.
- **Led the process to amend Afghanistan Land Management Law and Land Acquisition Law. Advocated for the inclusion of marriage certificate as part of legal ownership documents**, ensured Occupancy Certificate regulation development, and advocated for inclusion of women in the Occupancy Certificate.
- **Partnered with Afghanistan Infrastructure Trust Fund as platform for the United States Agency for International Development to invest**, and other major investors for infrastructure development.

Areas of Expertise

Private Sector/Business Development | Land and Property management | Strategic Planning | Executive Communication | Client Relationship Management | Process Improvement | Contract Administration | Project Management | Budget & Finance Management | Team Supervision | Cross Functional Collaboration | Communication, Emergency operation | Refugees services provided by Government in California

PROFESSIONAL EXPERIENCE

Relocated and settled family in California/United States in September 2019, and in 6 months obtained housing, secured a valid CA driver's license, and establish permanent residency and work eligibility in the United States. Performed various freelance and contract jobs while seeking relevant employment.

World Bank, Washington DC
Consultant

March 2020 – July 2023

- **Continued to provide support to various components of the Afghanistan Land Administration Systems Project (ALASP), a \$35M land development and administration project.** Served as the policy development subject matter expert for the World Bank.

- Organized, attended, and participated in high level meetings with the World Bank and various departments of recipient government.
- Drafted recommendations to the WB management regarding implementation strategies, Priorities, mitigation of challenges, process improvement directions to streamline procedures, and management of key relationships with all involved parties.

Afghanistan Independent Land Authority (ARAZI) | Government of Islamic Republic of Afghanistan
Deputy Director

2016 – 2019

- Led the design of a new 5 year, \$35M Afghanistan Land Administration System Project (ALASP) and completed successful negotiation with the World Bank and the Ministry of Finance.
- Contributed to the revision of National Land Policy that ensured gender equity and equality is a leading factor in land allocation and land rights.
- Led amendment process to Land Management Law and Land Acquisition Laws,
- Led the land lease efforts to attract private sector investment,

AHMAD JAWID TAHIRI

Brentwood, CA |

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Deputy Director – Land Management continued...

- Participated in the United Nations Strategic Development Goals (SDGs) discussions for determination of indicators, strategies, and reporting of achievements.
- Chaired the Capacity Building for Results recruitment committees for positions of directors and deputy directors.
- Managed professional development and performance evaluations for Directors and Deputy Directors.
- Attended and represented the organization at high level government meetings including cabinet meetings, administrative office of the president meetings, senate and parliament committees, and other foreign ministry gatherings.
- Actively participated in government policy discussions for different sectors related to private sector needs.
- Represented ARAZI with donors active in the areas of returnees and internal displaced populations (IDPs), private sector development, policy and regulatory areas, Incentive program indicators identification and reporting.
- Facilitated and oversaw implementation of Carpet Producers Township and industrial project in different regions of Afghanistan.
- Led the process to amend the Land Management Law, and Land Acquisition Law. Advocated for the inclusion of marriage certificate as part of legal ownership documents and ensured Occupancy Certificate regulation development, and advocacy for inclusion of women in the Occupancy Certificate is now part of this regulation.
- Advocated for inclusion of women in the cadastral territorial unit as elected members, program implementation in priority provinces.
- Developed the monitoring mechanism for Land Lease department of Afghanistan Independent Land Authority, and jointly with HAKARAT as supporting entity manage evaluation of Land Lease in Afghanistan by an independent third party.
- Project lead on the development and activation of ARAZI website, uploaded data and information, created ARAZI Facebook account in order to share developments and achievements of Land Reform Initiatives.
- Designed outreach interventions to government institutions and communities both at the national and sub-national level about achievements of land sector.

USAID Mission / US Embassy, Kabul Afghanistan

December 2013 – February 2016

Senior Project Management Specialist (FSN 11/11) – Economic Growth & Infrastructure Office

- A/AOR for Afghanistan Infrastructure Trust Fund, and COR LARA project - As A/AOR for AITF, read the entire grant and thoroughly acquainted with its purpose, terms and conditions, and the respective roles and responsibilities of the recipient, periodically review the grant to maintain familiarity with its terms and condition of this large platform.
- Monitored the recipient's progress in achieving the objectives of the Program Description of the award, and to verify that recipient's activities conform to the terms and conditions of the award,

- **Responsible for making written recommendations to the Agreement Officer** for any changes to the project description, technical provisions, and/or any other term and condition of the award necessary, along with a justification for the proposed action.
- **Monitored the Financial status of the award on regular basis** to ensure that the disbursement schedule for the grant is adhered to.
- **Developed accrued expenditures on a quarterly basis in accordance with automated directed systems (ADS)**, and instructions from the mission controller, obtaining and reviewing audit reports for especially administrative expenses to ensure the charges are consistent with the Grant terms.
- **Provided updates of progress made by Afghanistan Infrastructure Trust Fund/Asian Development Bank, report of newly proposed changes by Afghan Government to priorities.**

USAID Mission/US Embassy Kabul, Afghanistan

May 2007 – September 2013

Project Management Specialist – Contracting Officer’s Representative (COR) /CTO – Cognizant Technical Officer

Served as the COR for the \$42 million Land Reform in Afghanistan (LARA) project which was active in the eastern region with major presence, and southern, northern, north eastern, and western regions of Afghanistan, where I oversaw all aspects of the project, including the monitoring of legislative developments and particularly the innovative provincial consultations on amendments to the Land Management Law, attended workshops on behalf of USAID, participated in study tour to India, and attended World Urban Forum in Nanjing China.

AHMAD JAWID TAHIRI

Brentwood, CA |

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Afghanistan Stabilization Program (ASP), Kabul, Afghanistan

September 2006 – May 2007

Deputy Program Director

For the large Afghan Stabilization Program funded by the Netherlands, Japan, and the U.K, served as Deputy Program Director. In that capacity, supervised over 40 staff and multiple departments, including operations, strategic communications, planning and evaluation, advisory services to governors, and international advisory services.

ADDITIONAL PROFESSIONAL EXPERIENCE

National Program Associate, United Nations Population Fund (UNFPA), Kabul, Afghanistan

Program Supervisor (Demobilization and Reintegration of Under-Age Soldiers – Unicef Funded program), Agency for Rehabilitation and Energy Conservation of Afghanistan (AREA), Kabul, Afghanistan

Program Assistant, UN-World Food Programme (WFP) Country Office, Kabul, Afghanistan

Field Monitor/Food Security Monitor, UN World Food Programme (WFP), Kabul, Afghanistan

Assistant to Technical Deputy Director, Directorate of Public Health, Eastern Region of Afghanistan

Liaison Officer, Directorate of Repatriation and Refugees, Eastern Region of Afghanistan

EDUCATION

INSTITUTE OF HEALTH SCIENCES, Nangarhar Afghanistan

3 Years Diploma

Additional Education and Training

- Post-Graduate Diploma Course, IHS Erasmus University, Rotterdam, Netherlands
- Management of Development Projects and Programs, Kasetsart University, Bangkok/Thailand
- Certified Cognizant Technical Officer (CTO) or COR - US Agency for International Development (USAID)

CERTIFICATIONS AND AWARDS

Two On the Spot Award for Outstanding Service and Special Acts, USAID Afghanistan

Meritorious Honor Award | USAID - for Outstanding Performance as Cognizant Technical Officer (CTO) for major and complex projects in Afghanistan

Meritorious Honour Award | US Ambassador in Kabul

Appreciation Award | US Ambassador in Kabul

Appreciation Letter for successful management of implementation of construction of Central Warehouse for Afghanistan Reproductive Health sector | Minister of Public Health

Appreciation Letter for serving and outstanding achievements as Deputy Director for Afghanistan Stabilization Program | Minister of Interior

Appreciation Letter for successful event management | UNFPA Country Representative

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Page 1

Application for Commission / Committee

* Commission / Committee

Planning Commission

* Full Name

John M. Torres

* Residence Address

[REDACTED]
Brentwood CA 94513

* Phone

[REDACTED]

* Email

[REDACTED]

* Professional and/or Community Activities

JDRF (Juvenile Diabetes Research Foundation) - helped our company's JDRF Lead in planning, organizing, and executing activities to raise awareness and donations to this important cause. I did this for 5+ years.

* Qualifications to serve as a Commissioner or Committee Member

As a Brentwood resident, business, and salesperson, I understand the need to balance the requirements and goals we need to reach against the needs and wishes (or criticisms) of our constituency. They are often not aligned, but I have worked in environments where I had to bridge the gap between the two. I found that clear communication, good listening skills, and often a bit of luck; help everyone understand the who, what, where, and why of a mission. Although retired for 3 years now, I still employ the skills I've learned today in many varied situations, often with a measure of success. I hope to apply to this position and work with a good team to meet our objectives as amicably as possible.

Resumes or Additional Attachments

John Torres Resume 8-13-15.docx.pdf

Disclaimer and Acknowledgement

I certify that my answers are true and complete to the best of my knowledge and that my legal residence is within the city of Brentwood.

* Full Name

John Torres

* Date

10/03/2023

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JOHN M. TORRES

[REDACTED], Brentwood, CA 94513 • [REDACTED]

EXPERIENCE

- Management
 - Sales
 - Recruiting
-

STRENGTHS AND CORE COMPETENCIES

- Recruitment specialist with many years of experience in the healthcare and professional fields
 - Access to a large and diverse network of qualified medical and business professionals
 - Well-versed on current healthcare/business issues, trends and terminology
 - Extensive experience managing teams and high-volume recruiting full cycle projects
 - Sold additional product lines to our clients and cold called on surrounding hospital CEOs
 - Dedicated to maintaining respectful and collaborative working relationships
 - Excellent communication and interpersonal skills
-

PROFESSIONAL HIGHLIGHTS

- Five-time honoree as “Recruiter of the Year”
 - Two-time recipient of the “National Recruiting Task Force Leader Award of Merit”
 - Authored nationwide recruiting policies, performance standards and strategic plans
 - Developed and conducted various recruitment training programs
 - Successfully led a team of 20 recruiters for a period of 11 consecutive years
 - Sold emergency medicine, hospitalist, anesthesiology and radiology contracts
 - Assumed primary responsibility for a total of 15 client hospitals with 150+ job openings
-

JOB HISTORY

- **Consulting (part-time)** Jun. 13 – Present
 - **Valley Emergency Physicians, Walnut Creek, CA** Jan. 13 – Jun. 13
 - Contract Administrator
 - **Emcare/EMSC, Dallas, TX** Jun. 06 – Nov. 12
 - Senior Recruiter
 - **TeamHealth, Pleasanton, CA** Jul. 95 – Apr. 06
 - Senior Recruiter/National Task Force Leader/Contract Sales
-

EDUCATION

- **University of San Francisco, San Francisco, CA**
 - Bachelor of Arts