

Motion	Status	Notes
Improving definition of revocation of a permit	Implemented	Added language to Special Event Application
Ability to deny a past permitted, if they've had a permit revoked	Implemented	Language exists in current Special Event Application
Ensuring a waste management plan is submitted to meet state management requirements (AB 939)	Implemented	Language exists in current Special Event Application. Solid Waste reports for the City of Brentwood.
An explicit security plan	Implemented	This is provided by Brentwood PD upon review with the SERT
Look at existing code that allows for the Director to work with Parks and Rec Commission to establish rules for events	Implemented	Presented to Parks and Recreation Commission at the November 16, 2023.
Consider blackout dates for any new events that have not currently submitted an application	Implemented	All dates not booked by 6/24/23 were blocked out for City Park.
Work with the School District to ensure no conflicts with homecoming and school sponsored dances	Implemented	City staff currently work with BUSD and LUHSD for coordinating calendars. Some City events are booked 18 months in advance and the school districts do not get their calendar that far out.
Grounds recovery plan and how often events can be held and still maintain the grass at City Park.	Implemented	Parks staff has a block of time in the Spring reserved in City Park for maintenance of the turf.
Ensuring a command post is designated on all plans	In process	Adding language to Special Event Application requiring documentation upon submittal
Require a crowd control plan and cleanup plan for each event	In process	Adding language to Special Event Application requiring documentation upon submittal
Consider working with existing permit holders relating to competing with businesses that might be located on streets if they are located directly adjacent to an existing business.	In process	Adding language to Special Event Application

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Properly notify businesses regarding when events are approved and when they will occur so that they can better prepare	In process	The event host is responsible for notifications to businesses and property owners. The City has been posting street closures on social media as an additional opportunity. City Staff is working on a template to provide to event hosts for them to distribute no later than 2 weeks prior to their event.
Proper notification of street closures to property and business owners	In process	The event host is responsible for notifications to businesses and property owners. The City has been posting street closures on social media as an additional opportunity. City Staff is working on a template to provide to event hosts for them to distribute no later than 2 weeks prior to their event.
Strict compliance to anyone without a permit where legally feasible	In process	Need assistance from PD and Code Enforcement
Consider application timelines based on the number of attendees.	Staff recommends no change at this time	Current application submittal range is 60 days (minimum) and 18 months (maximum) not based on attendees. Staff will return to City Council following implementation of changes to Special Event process, as needed.
Offer incentives for use of locations other than City Park	Staff recommends no change at this time	With the implementation of blackout dates the last 6 months of 2023, we saw a natural increase in other venue locations. Staff will return to City Council following implementation of changes to Special Event process, as needed.
Consider a reduction of Farmer's Markets	Staff recommends no change at this time	In the meetings held with stakeholders and downtown businesses, there were no recommendations to reduce Farmer's Markets dates. Staff will return to City Council following implementation of changes to Special Event process, as needed.