

## **ATTACHMENT 1 – PREVIOUS ACTION**

Previous actions related to this agenda item that were taken by the Council are listed below. To view prior actions and materials, and Brentwood Municipal Code references in the staff report, as applicable:

- Visit [www.brentwoodca.gov/meetings](http://www.brentwoodca.gov/meetings), and select the meeting date(s) desired to see the reference materials and videos.
- Visit [www.brentwoodca.gov/municipalcode](http://www.brentwoodca.gov/municipalcode) to research references to the Brentwood Municipal Code and search by the code section(s) cited.

On November 9, 2021, the City Council received an update on the City of Brentwood Strategic Plan FY 2020/21 - FY 2021/22, an overview of the fiscal status of the City's finances, suggested focus area titles, as well as new initiatives for the FY 2022/23 - 2023/24 Strategic Plan.

On December 1, 2021, City Council participated in a strategic plan workshop to further discuss the framework for the City of Brentwood Strategic Plan FY 2022/23 and FY 2023/24.

On February 22, 2022, the City Council adopted resolution 2022-25 to 1) Receive the people, time and financial analysis of the draft City of Brentwood Strategic Plan FY 2022/23 - FY 2023/24; and 2) Adopt the draft City of Brentwood Strategic Plan FY 2022/23 - FY 2023/24; and 3) Direct staff to incorporate City of Brentwood Strategic Plan FY 2022/23 - FY 2023/24 costs into the Operating and CIP Budgets, as well as in the City's ten-year General Fund Fiscal Model as summarized; and 4) Approve the addition of six (6) new full-time positions as follows:

- One (1) Management Analyst
- One (1) Assistant City Attorney
- One (1) Accounting Specialist
- One (1) Information Systems Specialist
- One (1) Administrative Assistant I/II
- One (1) Park Maintenance Worker I/II; and

5) Direct staff to incorporate the costs associated with the new positions listed in Section 4 into the FY 2022/23 and FY 2023/24 Operating Budget and authorize the commencement of recruitment for the new positions in FY 2021/22, to allow for filling of the positions no earlier than July 1, 2022.

On April 12, 2022, the City Council conducted a workshop on the draft 2022/23 – 2026/27 Capital Improvement Program.

On April 26, 2022, the City Council introduced and waived the first reading of Ordinance 1037, approving the Brentwood Police Department Policy 708, Military Equipment Funding, Acquisition, and Use.

On May 10, 2022, the City Council Waived Second Reading and adopted Ordinance 1037 approving Brentwood Police Department Policy 708, Military Equipment, Acquisition, and Use, as required by AB 481 (2021).

On May 10, 2022, the City Council conducted a workshop on the draft 2022/23 – 2023/24 Operating Budget and draft General Fund Fiscal Model.

On June 28, 2022, the City Council adopted Resolution 2022-85 adopting the 2022/23 – 2026/27 Capital Improvement Program, including roadway, parks and trails, water, wastewater and community facilities improvements to be constructed during the next five years; and approve a long-term interfund loan in the amount of \$2,016,661 from the Pension/OPEB Obligation Fund to the City Capital Improvement Financing Program Fund, per Council/Administrative Policy 10-5, Budget and Fiscal Policies, Section 4.3, to provide capital funding for the portion of the Sand Creek Sports Complex project costs that are to be repaid with Bond Refinance Savings in accordance with the presented repayment schedule.

On June 28, 2022, the City Council adopted Resolution 2022-86 1) amending the 2021/22 Operating Budget, 2) amending the 2021/22 fund balance restrictions and commitments in the General Fund, 3) adopting the 2022/23 – 2023/24 Operating Budget, 4) approving pay down of unfunded obligations per Section 7.1.1 of Council/Administrative Policy Budget and Fiscal Policies, No. 10-5; and 5) approving the addition of one (1) new position to the City staff in FY 2022/23, as follows: One (1) Project Services Specialist.

On June 28, 2022, the City Council adopted Resolution 2022-87 approving the City of Brentwood's Consolidated Landscape & Lighting Assessment Districts, Landscape & Lighting Assessment District No. 19-3, Landscape & Lighting Assessment District No. 21-1 and Citywide Park Maintenance District No. 98-1 Engineer's Reports for Fiscal Year 2022/23; ordering maintenance of improvements; confirming the diagram and assessments; levying and collecting assessments; and finding that the above actions are exempt from the California Environmental Quality Act.

On July 12, 2022, the City Council adopted Urgency Ordinance No. 1043 amending Chapter 2.10 (General Municipal Election) of Title 2 (Administration and Personnel) of the Brentwood Municipal Code to add a New Section 2.10.065 (Mayor and City Council Campaign Contribution Limitations); and amending the 2022/23 General Fund Operating Budget in the amount of \$25,000 for enforcement related expenses.

On July 26, 2022, the City Council adopted Resolution 2022-97 approving the purchase of fifteen pieces of art for the Brentwood Library at a cost not to exceed \$24,502, and amending the FY 2022/23 Operating Budget by increasing expenditures in the Public Art Program Acquisition Fund by \$24,502.

On August 9, 2022, the City Council adopted Resolution 2022-105 approving the purchase of an Armored Rescue Vehicle (ARV), as required by the City of Brentwood Ordinance 1037, Brentwood Police Department Policy 708; approving and authorizing the City Manager or Designee to execute a purchase order and necessary documents to purchase an ARV, Medevac G2, from LENCO Industries, Inc. in an amount not to exceed \$367,907.05; amend the FY 2022/23 Police Grants Fund Operating Budget in the amount of \$193,908; and amend the FY 2022/23 Asset Seizure Fund Operating Budget in the amount of \$174,000.

On August 23, 2022, the City Council adopted Resolution 2022-111 approving the addition of One (1) new full-time position, an Administrative Assistant I/II in the Public Works Department, Engineering Division; and amending the 2022/23 Operating Budget.

On September 27, 2022, the City Council adopted Resolution 2022-123 approving and authorizing the Mayor to sign the Fourth Amendment to the June 27, 2017 amended City Attorney Employment Agreement; authorizing the Director of Human Resources to make ministerial revisions to the pay schedule; and adopting appropriations amendments to the 2022/23 Operating Budget.

On October 22, 2023, the City Council adopted Resolution 2022-134 approving the Information Technology Master Plan.

On November 8, 2022, the City Council adopted Resolution 2022-137 approving the purchase of two replacement wheel loaders from Volvo Construction Equipment and Services; authorizing the city Manager or Designee to execute a purchase order and necessary documents in an amount not to exceed \$568,348; and authorizing staff to amend the FY 2022/23 Vehicle and Equipment Replacement Fund Budget in the amount of \$568,348.

On November 8, 2022, the City Council adopted Resolution 2022-143 approving and authorizing the City Manager to enter into an agreement with Koff & Associates, a Division of Gallagher Benefit Services, Inc., to conduct a citywide classification and compensation study and 2) approving and amendment to the 2022/23 General Fund Operating Budget.

On December 13, 2022, the City Council adopted Resolution 2022-151 approving and authorizing the City Manager to execute Change Order No. 1 to the Public Works contract with Park Planet for the Sunset Park Playground Replacement Project, CIP 352-52437 and amending the FY 2022/23 – 2026/27 Capital Improvement Program (CIP) and the 2022/23 Operating Budget.

On January 27, 2023, the City Council adopted Resolution 2022-14 (1) amending the 2022/23 Operating Budget; (2) approving the addition of one new full-time position; (3) approving the purchase of Unmanned Aircraft System (UAS), as required by City of Brentwood Ordinance 1037, Brentwood Police Department Policy 613; and (4) approving and authorizing the City Manager or designee to execute a purchase order and necessary documents to purchase six DJI Enterprise Mavic 3T UAS and one DJI Matrice 30T UAS, from Advexure LLC (dba Advexure Unmanned Systems) in an amount not to exceed \$55,093.

On March 14, 2023, the City Council adopted Resolution 2023-26 authorizing the Director of Parks and Recreation to execute nine Agreements for Artist Services and one General Services Agreement for Utility Box Cleaning and Priming Services for a total of eleven utility boxes throughout Brentwood, in an amount not to exceed \$15,800 and amend the FY 2022/2023 Operating Budget by increasing expenditures in the Public Art Program Acquisition Fund by \$15,800.

On March 28, 2023, the City Council adopted Resolution 2023-34 approving and authorizing the City Manager or designee to sign an amendment and increase the purchase order with Phil's Diesel Clinic, Inc. in the amount of \$40,000 for a total amount of \$179,000 for heavy-duty diesel truck service and repair and to increase the purchase order with Arata Equipment Company in the amount of \$30,000 for a total amount of \$184,000 for heavy-duty refuse truck parts; and authorizing staff to

amend the Fleet Maintenance Services Fund FY 2022/23 Operating Budget in the amount of \$70,000.

On April 11, 2023, the City Council adopted Resolution 2023-43 approving a Memorandum of Understanding between the City of Brentwood and Liberty Union High School District regarding the Public Art and Design Academy mural at the cost of \$3,513, amending the FY 2022/23 Operating Budget by increasing the Public Art Acquisition Fund by \$3,513 and authorizing the Director of Parks and Recreation or designee to execute the Memorandum of Understanding and make minor non-substantive revisions to it, in consultation with the City Attorney.

On April 11, 2023, the City Council adopted Resolution 2023-44 for the Deer Ridge Frontage Landscaping Improvements Project, CIP Project No. 352-52440, 1) approving and authorizing the City Manager or designee to execute a contract with PG&E in the amount of \$89,932.29, plus a contingency of \$13,489.84 for unanticipated additional services, for a total not to exceed amount of \$103,422.13, 2) approving and authorizing the City Manager or designee to execute a contract with National Aquatic Services, Inc. in the amount of \$110,774, plus a contingency of \$11,077.40 for a total not to exceed amount of \$121,851.40 for retrofit of the fountains, and 3) authorizing staff to amend the 2022/23 – 2026/27 Capital Improvement Program (CIP) by \$108,819 for the Deer Ridge Frontage Landscaping Improvements Project, CIP Project No. 352-52440 and the FY 2022/23 Operating Budget for the associated project funding transfers.

On April 23, 2023, the City Council adopted Resolution 2023-49, approving the purchase of one tree chipper for Cal-Line Equipment and authorizing the City Manager or designee to execute a purchase order and necessary documents for a total not to exceed amount of \$64,352 and amending the FY 2022/23 Operating Budget in the amount of \$64,352 to allow for this expenditure in the current fiscal year.

On May 9, 2023, at the Capital Improvement Program Workshop, the City Council Adopted a motion to accept staff's recommendation in allocating the following funds towards the Sand Creek Sports Complex, and approve all other CIP's as presented: 1) General Fund in the amount of \$1,621,091 - the majority consisting of the net proceeds from the sale of the Technology Center with the remainder coming from the return of excess General Fund funding from closure of completed capital projects; 2) repurposed Bond Proceeds in the amount of \$388,931 – the project funded by these proceeds can be funded via another source; 3) \$495,000 of unallocated bond refinance savings from prior refinancing efforts and 4) Parks and Trails Development Impact Fee ("DIF") funds in the amount of \$1,704,696.

On May 23, 2023, the City Council adopted Resolution 2023-61 approving the Utilization of American Rescue Plan Act Funds for FY 2022/23 General Government Revenue Replacement and Amending the FY 2022/23 Operating Budget.

On June 13, 2023, the City Council adopted Resolution 2023-80: 1) adopting the 2023/24 – 2027/28 Capital Improvement Program (CIP) including roadway, parks and trails, water, wastewater and community facilities improvements to be

constructed during the next five years; 2) amending the FY 2023/24 Operating Budget to account for all revenues, appropriations, project funding transfers, and development impact fee revenue and expenditure budgets as detailed in the 2023/24 – 2027/28 CIP; 3) amending the 2022/23 – 2026/27 Capital Improvement Program for updates to the Sand Creek Sports Complex project sheet; and 4) amending the 2022/23 Operating Budget for the updated funding transfers for the Sand Creek Sports Complex project.

On July 25, 2023, the City Council adopted Resolution 2023-91 1) approving the contract documents, awarding the bid, and authorizing the City Manager or designee to execute a construction contract and necessary documents, including the use of contingency amounts, for the Creekside Park Pickleball Courts Project, CIP Project No. 352-52441 to Luma Engineering Contractors Inc., as the lowest responsible and responsible bidder in the amount of \$371,562.45, plus funding authorization for a 10% contingency amount of \$37,156.24 for additional services, for a total authorization not to exceed amount of \$408,718.69, 2) amending the FY 2023/24 – 2026/27 Capital Improvement Program (CIP), and 3) amending the 2023/24 Operating Budget for the associated project funding transfers.

On August 22, 2023, the City Council adopted Resolution 2023-104 approving and authorizing the City Manager or designee to execute any necessary documents to purchase two replacement return activated sludge (RAS) pumps, manufactured by Pentair Fairbanks Nijhuis, for the wastewater treatment plant from JM Squared Associates, Inc. In an amount not to exceed \$118,682; and authorizing staff to amend the FY 2023/24 wastewater replacement fund operating budget in the amount of \$118,682.

On August 22, 2023, the City Council adopted Resolution 2023-105 approving an increase in compensation for members of the Brentwood Planning Commission, and amending the 2023/24 General Fund Operating Budget.

On September 26, 2023, the City Council adopted Resolution 2023-119 approving the contract documents, awarding the bid, and authorizing the City Manager or designee to execute a construction contract and necessary documents, including the use of contingency amounts, for the Brentwood Family Aquatic Pool heaters replacement to National Aquatics Services, Inc., as the lowest responsible and responsive bidder in the amount of \$179,028.13 plus funding authorization for a 10% contingency amount of \$17,902.81 for additional services, for a total authorization not to exceed amount of \$ 196, 930.94, and amend the 2023/24 Parks and LLAD Replacement Fund Operating Budget in the amount of \$196,931.

On December 12, 2023, the City Council adopted Resolution 2023-141 1) approving the purchase and installation of playground equipment for homecoming park, and authorizing the City Manager or designee to execute a contract in the amount of \$ 287,036.18 plus 10% contingency amount of \$ 28,703.62, for a total authorization not to exceed amount of \$315,739.80 with Landscape Structures, Inc. through a sourcewell cooperative purchasing agreement for Homecoming Park Playground Replacement, CIP Project No. 352- 52447, 2) amending the 2023/24 - 2027/28 Capital Improvement Program (CIP) and 3) amending the 2023/24 Operating Budget for the associated project funding transfer.

On December 12, 2023, the City Council adopted Resolution 2023-142 authorizing the City Manager or designee to execute an agreement and necessary documents with Axon enterprises, Inc. in the amount of \$ 1,820,470 plus funding authorization of \$150,000 for contingencies, for a total not -to -exceed funding authorization amount of \$ 1,970,470 over a five- year term; and amending the FY 2023/24 Operating Budget.

On December 12, 2023, the City Council adopted Resolution 2023-143 approving the purchase of 14 vehicles: 7 Ford F250 trucks (3 for the Parks & Recreation Department, 3 for the Public Works Department, and 1 for the Police Department); 5 Ford F350 trucks for the Public Works Department, and 2 Ford F550 trucks for the Public Works Department, from Bill Brandt Ford in Brentwood, CA; amending the General Fund Street Division 2023/24 Operating Budget in the amount of \$46,531; amending the General Fund Parks Landscape Operations 2023/24 Operating Budget in the amount of \$31,714; amending the Vehicle and Equipment Replacement Fund 2023/24 Operating Budget in the amount of \$309,325; and authorizing the City Manager or designee to execute any necessary documents in an amount not to exceed \$1,321,420 for Fiscal Year 2023/24 for the purchase of these vehicles.