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**SUBJECT:** Review and approval of the General Plan Annual Progress Report for calendar year 2023

**DEPARTMENT:** Community Development Department

**STAFF:** Alexis Morris, Director of Community Development  
Erik Nolthenius, Planning Manager

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### **TITLE/RECOMMENDATION**

Adopt a resolution finding that the Annual Progress Report accurately reflects the General Plan implementation for calendar year 2023; accepting the report as required by the State of California; and directing staff to forward the report to the Governor's Office of Planning & Research (OPR) and the State Department of Housing and Community Development (HCD).

### **FISCAL IMPACT**

The Annual Progress Report is a State requirement. There is no fiscal impact associated with producing the report, other than staff time.

### **BACKGROUND**

State law requires each city (and county) to adopt a comprehensive, long-term general plan to guide the physical development of the incorporated city, as well as land outside the city boundaries that bears a relationship to its planning activities. The general plan serves as an outline for future growth and development; the plan to "build a city." As such, the general plan contains a series of goals, policies, and actions designed to provide decision-makers with a solid foundation for land use and development decisions so that the overall vision for the community is achieved over time.

State law also requires each city to submit an annual progress report (APR) to the Governor's Office of Planning and Research (OPR) to report on the implementation status of the goals, policies, and actions of the general plan. While OPR offers suggestions on how to prepare the report, there is no standardized format or specific content requirements as there is with the required Housing Element portion of the annual progress report. It should be noted that the APR is separate and apart from



the biennial General Plan status update proposed as part of the City Council's Strategic Plan. The APR is included as an attachment to this staff report for the Council's review and consideration. Following the Council's acceptance of the APR on the General Plan for calendar year 2023, staff will submit it to OPR and the California Department of Housing and Community Development (HCD) by April 1, pursuant to State law.

### **CITY COUNCIL STRATEGIC INITIATIVE**

Not Applicable.

### **PREVIOUS ACTION**

This is an annual item for the City Council.

### **DATE OF NOTICE**

Not Applicable.

### **ENVIRONMENTAL DETERMINATION**

Not Applicable.

### **ALTERNATIVE OPTION(S)**

This is a State requirement, so staff does not recommend any alternatives.

### **ATTACHMENT(S)**

1. City Council Resolution – 2023 General Plan APR
2. 2023 General Plan APR