



SUBJECT: Award of Agreement for Architectural Services to Advance Design Consultants, Inc. for the Water and Wastewater Laboratory Project, CIP Project No. 592-59207.

DEPARTMENT: Public Works

STAFF: Casey Wichert, Director of Public Works
Vatsal Patel, Engineering Manager
Renee Payette, Project Services Specialist

TITLE/RECOMMENDATION

Adopt a Resolution approving and authorizing the City Manager or designee to execute an Agreement for Architectural Services with Advance Design Consultants, Inc. ("ADC") in the amount of \$279,330, plus funding authorization for a 15% contingency of \$41,899.50, for a total funding authorization not to exceed amount of \$321,229.50, for the Water and Wastewater Laboratory Project, CIP Project No. 592-59207 ("Project").

FISCAL IMPACT

The total funding authorization for architectural design services with ADC is \$321,229.50, which includes a 15% contingency.

The funds for this Project and work per the attached Agreement for Architectural Services are included in the adopted 2023/24 – 2027/28 Capital Improvement Program ("CIP"). This Project is funded by Water Enterprise and Wastewater Enterprise Funds.

BACKGROUND

This Project will provide a new, larger laboratory for the water and wastewater systems. The existing laboratory, which was constructed in 2002, is outdated and has outgrown its footprint, and the building is not readily expandable. Constructing a new laboratory and converting the existing laboratory to office space will provide adequate space for build-out of the City.



CITY COUNCIL AGENDA ITEM NO. E.8
05/14/2024

Staff prepared the necessary Request for Proposals (“RFP”) for Architectural Design Services (“Services”) and advertised it in the local paper, on the City website, via builders’ exchanges and on Public Purchase. The RFP was available for approximately four weeks and staff received five proposals.

Public Works and Engineering staff evaluated the proposals based upon the RFP criteria and selected ADC as the most qualified firm to provide these Services. Staff has negotiated a scope of work and cost proposal with ADC to provide these Services consistent with the Project requirements.

Staff recommends approval of the Agreement for Architectural Services with ADC for this Project.

CITY COUNCIL STRATEGIC INITIATIVE

Not Applicable.

PREVIOUS ACTION

Previous Action by the City Council is included on Attachment 1.

ENVIRONMENTAL DETERMINATION

CEQA work is ongoing and will be done concurrently with the architectural design process. A determination is expected to be brought to the City Council prior to awarding a contract for construction.

ALTERNATIVE OPTION(S)

Alternative Options to the Staff Recommendation:

1. Do not approve staff’s recommendation.
2. Modify staff’s recommendation based on legally defensible findings.
3. Continue item with direction for staff to return with additional information.

ATTACHMENT(S)

1. Previous Action
2. Resolution
3. Agreement for Architectural Services
4. CIP Project Sheet