

**CITY COUNCIL RESOLUTION NO. 2024-
SUCCESSOR AGENCY RESOLUTION NO. 2024- -SA**

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENTWOOD AND THE SUCCESSOR AGENCY BOARD AUTHORIZING THE EXECUTION OF AGREEMENTS AND NECESSARY DOCUMENTS FOR ONGOING AND/OR RECURRING PURCHASES WITH SPECIFIED VENDORS THAT HAVE ANTICIPATED SPENDING OVER \$50,000 TO THE CITY MANAGER AND EXECUTIVE DIRECTOR AND \$75,000, WITH LIMITATIONS, TO THE CITY ATTORNEY OR GENERAL COUNSEL FOR FY 2024/25

WHEREAS, on January 14, 2014, the Successor Agency Board adopted Resolution No. 2014-01-SA, confirming that it would follow the same rules and procedures for Successor Agency administrative activities and operations as the City of Brentwood; and

WHEREAS, on September 27, 2022, the City Council waived the second reading of and adopted Ordinance 1045, amending City Council/Administrative Policy No. 10-7, Purchasing Policy, to update the types of purchases sections to better clarify individual requirements for types of purchase and increase the services up to \$1,000 threshold to \$1,500, update the federal procurement section to more closely match the public contract code, code of federal regulations, and the Brentwood Municipal Code, clarify the quotes section to increase availability of goods and services while maintaining best pricing, update the exceptions section to facilitate mandatory payments to Federal, State, and Local Governments and add an additional exception for advertising in publications, and to clarify the long term agreements exceptions; and

WHEREAS, on June 27, 2023, by Resolution 2023-83 and 2023-03-SA, the City Council of the City of Brentwood and the Governing Board of the Successor Agency to the Redevelopment Agency of the City of Brentwood approved and authorized the City Manager or City Attorney and Executive Director or General Counsel as appropriate, to execute, agreements and necessary documents for recurring purchases with vendors that have anticipated spending over \$50,000 for FY 2023/24, after approval as to form by the City Attorney or General Counsel with specified vendors; and

WHEREAS, on November 14, 2023, the City Council waived the second reading and adopted Ordinance No. 1064 amending City Council/Administrative Policy No. 10-13, Signature Authority Policy, to revise the signature authority of the City Attorney for legal service and personnel investigative service agreements from \$50,000 to \$75,000; and

WHEREAS, On January 23, 2024, by Resolution 2024-05 and 2024-02-SA, the City Council of the City of Brentwood and the Governing Board of the Successor Agency to the Redevelopment Agency of the City of Brentwood approved and authorized the City Manager or City Attorney and Executive Director or General

Counsel as appropriate, to execute certain purchase orders, change orders and/or agreements for ongoing and/or recurring purchases that have anticipated spending over \$50,000 (City Manager and Executive Director) and \$75,000 (City Attorney/General Counsel) for FY 2023/24, after approval as to form by the City Attorney or General Counsel; and

WHEREAS, as part of the annual, mid-year, mid-term or as needed throughout the fiscal year budget adoption and amendments, City staff include budgeted amounts for purchases of ongoing and/or recurring goods and services; and

WHEREAS, as part of the requirements of the Purchasing Policy, staff brings forward purchases or services over \$50,000 and \$75,000, as appropriate, for each fiscal year in June and if amendments are needed, in January, for approval by the City Council and/or Successor Agency Board, as appropriate; and

WHEREAS, staff has included with the staff report Tabulation of Bid Sheets, where applicable, to identify bids received for goods and/or services for the coming fiscal year; and

WHEREAS, an additional requirement of the Purchasing Policy is that City Departments will provide information to purchasing including vendor name, purpose, estimated amount to be spent, Tabulation of Bid sheet as well as copies of the request for quotes, quotes and/or agreement in order for the staff report to be prepared; and

WHEREAS, each department compiled a list of vendors, estimated amounts to be spent and purpose of the purchases to be included within report; and

WHEREAS, amounts listed in Exhibit "A" can only be expended if included within adopted FY 2024/25 – 2028/29 Capital Improvement Program Budget and/or the FY 2024/25 – 2025/26 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brentwood and the Successor Agency Board approves and authorizes the City Manager or City Attorney and Executive Director or General Counsel as appropriate; to execute agreements, purchase orders and/or change orders for ongoing and/or recurring purchases that have anticipated spending over \$50,000 (City Manager and Executive Director) and \$75,000 (City Attorney and General Counsel) for FY 2024/25, after approval as to form by the City Attorney or General Counsel, for the not-to-exceed dollar amounts detailed on the attached Exhibit "A," which is incorporated herein by this reference.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Brentwood at a regular meeting held on June 25, 2024 by the following vote: