

## **RESOLUTION NO. 2024-XX**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENTWOOD AMENDING THE 2023/24 OPERATING BUDGET; ADOPTING THE 2024/25 – 2025/26 OPERATING BUDGET; AMENDING THE 2024/25 – 2028/29 CAPITAL IMPROVEMENT PROGRAM (CIP); APPROVING THE ADDITION OF TEN (10) NEW FULL-TIME POSITIONS TO THE CITY STAFF; AND AMENDING THE 2023/24 FUND BALANCE RESTRICTIONS AND COMMITMENTS IN THE GENERAL FUND**

**WHEREAS**, on November 9, 2021, the City Council received an update on the City of Brentwood Strategic Plan FY 2020/21 - FY 2021/22, an overview of the fiscal status of the City's finances, suggested focus area titles, as well as new initiatives for the FY 2022/23 - 2023/24 Strategic Plan; and

**WHEREAS**, on December 1, 2021, the City Council participated in a strategic plan workshop to further discuss the framework for the City of Brentwood Strategic Plan FY 2022/23 and FY 2023/24; and

**WHEREAS**, on February 22, 2022, the City Council adopted Resolution 2022-25 to 1) Receive the people, time and financial analysis of the draft City of Brentwood Strategic Plan FY 2022/23 - FY 2023/24; and 2) Adopt the draft City of Brentwood Strategic Plan FY 2022/23 - FY 2023/24; and 3) Direct staff to incorporate City of Brentwood Strategic Plan FY 2022/23 - FY 2023/24 costs into the Operating and CIP Budgets and the City's ten-year General Fund Fiscal Model; and 4) Approve the addition of six (6) new full-time positions and incorporate the costs associated with the new positions into the FY 2022/23 and FY 2023/24 Operating Budget and direct staff to incorporate strategic plan costs into the Operating and CIP Budgets and the City's ten-year General Fund Fiscal Model; and

**WHEREAS**, on March 4, 2024, the FY 2024/25 – 2025/26 Budget Review Committee held a meeting with Finance Department staff and reviewed the proposed draft 2024/25 – 2028/29 Capital Improvement Program; and

**WHEREAS**, on April 4, 2024, the FY 2024/25 – 2025/26 Budget Review Committee held a meeting with Finance Department staff and reviewed the proposed draft Budget, General Fund FY 2023/24 year-end projection, two-year General Fund Budget projection, General Fund Reserves, and significant changes, cost increases, and new budgetary requests; and

**WHEREAS**, on April 9, 2024, the City Council conducted a workshop on the draft 2024/25 – 2028/29 Capital Improvement Program and, by motion, directed staff to include the Fleet Electrification project in the final draft of the CIP to be brought forward for City Council consideration of adoption on May 28, 2024; and

**WHEREAS**, on May 28, 2024, the City Council was presented a draft of the proposed 2024/25 - 2025/26 Operating Budget and conducted a workshop for review

comment and direction on the Operating Budget and draft ten-year General Fund Fiscal Model; and

**WHEREAS**, the City departments have submitted requests for appropriations to fund the departmental programs to provide services for the City of Brentwood; and

**WHEREAS**, the City Council reviewed these specific departmental requests and discussed City priorities for the expenditure of City funds at the City Council workshop on May 28, 2024; and

**WHEREAS**, on May 28, 2024, the City Council adopted Resolution 2024-56, adopting the 2024/25 – 2028/29 Capital Improvement Program (CIP); and

**WHEREAS**, the City Council of the City of Brentwood has reviewed the financial condition of the City of Brentwood; and

**WHEREAS**, the two year Operating Budget does not commit to spending more than a realistic estimate of revenues; and

**WHEREAS**, the budgets for the addition of ten (10) new positions is incorporated into the 2024/25 -2025/26 Operating Budget; and

**WHEREAS**, the General Fund is budgeted to maintain 30% undesignated reserves for each year of the Operating Budget.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Brentwood hereby:

1. Finds this action to be exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15378(b)(4), as it relates to the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Amends the FY 2023/24 Operating Budget as detailed in Exhibit A, which is incorporated herein by reference; and
3. Amends the 2023/24 fund balance restrictions and commitments in the General Fund, as detailed in Exhibit A, which is incorporated herein by reference; and
4. Adopts the revenues and appropriations as detailed in the 2024/25 – 2025/26 Operating Budget as detailed in Exhibit B, which is incorporated herein by reference; and

5. Amends the 2024/25 – 2028/29 Capital Improvement Program (CIP) as detailed in the updated CIP project sheets in Exhibit C, which is incorporated herein by reference; and
6. Approves the addition of ten (10) new positions to the City staff commencing in FY 2024/25, as follows:

- One (1) Code Enforcement Officer I/II
- One (1) Equity Analyst
- Two (2) Solid Waste Equipment Operator I/II
- Two (2) Wastewater Collection System Worker I/II
- One (1) Wastewater Collection Supervisor
- Two (2) Street Maintenance Worker I/II
- One (1) Geographic Information System (GIS) Technician

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Brentwood at its regular meeting on June 25, 2024 by the following vote: