



CITY COUNCIL/SUCCESSOR AGENCY MINUTES

November 12, 2024, 7:00 p.m.

A. CALL TO ORDER & ROLL CALL

Mayor Bryant called the meeting to order at 7:05 p.m.

Roll Call found the following members present; Mendoza, Meyer, Pierson, Oerlemans, and Mayor Bryant.

Mayor Bryant stated there were no reportable actions from Closed Session.

B. PLEDGE OF ALLEGIANCE

Scouts BSA Troop 22 led the flag ceremony and the Pledge of Allegiance.

C. PUBLIC COMMENTS

Danny Dohrmann congratulated Vice Mayor Meyer on her successful campaign as Mayor Elect and thanked Mayor Bryant for his service.

Melissa van Ruiten congratulated Vice Mayor Meyer, Council Member Mendoza, and Faye Maloney on their successful elections; and asked that the City Council and the City do their best to support all of our community members.

Olga Vidriales requested that every City Council Member be required to sign the Council's Code of Conduct and for the Council to take action on the incident between a Council Member and a priest in Antioch.

D. PRESENTATIONS

D.1 Key to the City Presentation

Mayor Bryant presented Jim Wagaman with a Key to the City in recognition of his selfless contributions to the City of Brentwood.

E. INFORMATIONAL REPORTS FROM COUNCIL MEMBERS, COMMITTEES, LIAISONS, AND STAFF

Council Member Oerlemans reported on attendance on a ride along with Kurt, Isiah, and Gary in Public Works, Brentwood PAL (Police Activities League) Tamale Fest, PAL board meeting, Brentwood Chamber of Commerce Ribbon Cutting, Tip a Cop at Zephyr supporting the Special Olympics, Veterans Day Parade, and the Veterans Day Celebration.

Vice Mayor Meyer reported on attendance at Treats at the Streets, Hometown Halloween, Dia de los Muertos event, League of California Cities meetings, planning meeting for Day of Service on April 12, 2025, Diversity,

Equity, Belonging, and Inclusion Committee (DEBI) meeting, Panelist at a Leadership Contra Costa event, Veterans Day Parade, and the Veterans Day Celebration.

Council Member Mendoza reported on attendance at the Contra Costa County Elected Women's Luncheon, Dia de los Muertos event, Veterans Day Celebration, and has been invited to be a part of the California Cities Leadership Team.

Council Member Pierson reported on attendance at the Veterans Day Parade, DEBI meeting, Contra Costa County Elected Women's Luncheon, met with a pastor regarding midnight basketball league and met with the City of Oakley's Mayor and Vice Mayor regarding recreational and youth opportunities.

Mayor Bryant reported on attendance at the Tri Delta Transit meeting, tour of the City with Transitions Class with Liberty High School, presented a Polio proclamation at Rotary Club, PAL Tamale Fest, spent time with Miss DiMaggio's 4th grade class at Loma Vista Elementary, and the Veterans Day Celebration.

F. CONSENT CALENDAR

Moved by: Pa'tanisha Pierson, Council Member

Seconded by: Tony Oerlemans, Council Member

Adopted the Consent Calendar as recommended by staff.

Ayes (5): Jovita Mendoza, Council Member, Susannah Meyer, Vice Mayor, Pa'tanisha Pierson, Council Member, Tony Oerlemans, Council Member, and Joel Bryant, Mayor

Motion Approved (5 to 0)

- F.1 A Proclamation Proclaiming November 30, 2024, as Small Business Saturday
- F.2 A Proclamation Proclaiming December as National Giving Month
- F.3 Award of Contract for the Egret Park Playground Replacement and amend the 2024/25 – 2028/29 Capital Improvement Program and 2024/25 Operating Budget

Adopted Resolution 2024-116 1) approving the purchase and installation of playground equipment for Egret Park Playground Replacement, CIP Project No. 352-52450, and authorizing the City Manager or designee to execute a contract, and necessary documents, in the amount of \$352,525.71, plus funding authorization for a 10% contingency amount of \$35,252.57, for a total funding authorization not to exceed amount of \$387,778.28 with Park Planet, a division of Park Associates, Inc. for Egret Park Playground Replacement, CIP Project No. 352-52450, 2) amending the FY 2024/25 – 2028/29

Capital Improvement Program (CIP), and 3) amending the 2024/25 Operating Budget for associated project funding transfer.

- F.4 Notice of Completion for Sandstone Environmental Engineering Inc. for the Pavement Management Program 2024 (Concrete)

Adopted Resolution 2024-117 accepting the work performed by Sandstone Environmental Engineering Inc. ("Contractor") for the Pavement Management Program 2024 (Concrete) ("Project"); and requesting the City Clerk to file a Notice of Completion with the County Recorder.

- F.5 Contract Change Order No. 2 and Notice of Completion with DSS Company dba Knife River Construction for the Pavement Management Program 2024 (Asphalt), CIP Project No. 336-31703

Adopted Resolution 2024-118 1) approving and authorizing the City Manager or designee to execute Contract Change Order No. 2 to the Contract with DSS Company dba Knife River Construction ("Knife River") for the Pavement Management Program 2024 (Asphalt), CIP Project No. 336-31703 ("Project"), in the amount of \$98,669.37 for a total not to exceed Contract price of \$2,195,447.07; 2) amending the 2024/25 - 2028/29 Capital Improvement Program ("CIP"); 3) amending the 2024/25 Operating Budget for the associated Project funding transfer; 4) accepting the work performed by Knife River for the Project; and 5) requesting the City Clerk to file a Notice of Completion with the County Recorder.

- F.6 Acceptance of Department of Justice Tobacco Grant Funds and Authorization to City Manager to Complete All Necessary Documents

Adopted Resolution 2024-119 authorizing the City Manager or their designee to accept grant funds in the amount of \$67,557 from the California Department of Justice Office of the Attorney General Tobacco Grant Program and execute and submit all necessary documents for the grant.

- F.7 Growth Management Checklist for allocation of Measure J Local Street Maintenance & Improvement funds for calendar years 2022 and 2023

Adopted Resolution 2024-120 certifying that the City of Brentwood is in compliance with the Measure J Growth Management Program and authorizing the City Manager or designee to execute the Growth Management Checklist for calendar years 2022 and 2023 for allocation of Measure J Local Street Maintenance & Improvement funds and submit the same to CCTA.

G. PUBLIC HEARINGS

- G.1 Waive the first reading and introduce ordinances approving a Zoning Text Amendment (RZ 24-005) to the Brentwood Municipal Code to update regulations related to automobile service stations/gas stations, carwashes, and short-term rentals

Jennifer Hagen, Senior Planner, introduced the item and presented the item with Perry Banner from De Novo Planning Group.

Mayor Bryant opened the public hearing.

There being no one wishing to speak, Mayor Bryant closed the public hearing.

Moved by: Pa'tanisha Pierson, Council Member

Seconded by: Jovita Mendoza, Council Member

Introduced and waived the first reading of Ordinance 1078 approving amendments to the Brentwood Municipal Code to prohibit new carwashes and expand permission for Alternative Fuel Stations.

Ayes (5): Jovita Mendoza, Council Member, Susannah Meyer, Vice Mayor, Pa'tanisha Pierson, Council Member, Tony Oerlemans, Council Member, and Joel Bryant, Mayor

Motion Approved (5 to 0)

Moved by: Pa'tanisha Pierson, Council Member

Seconded by: Jovita Mendoza, Council Member

Introduced and waived the first reading of Ordinance 1079 approving an amendment to Brentwood Municipal Code Chapter 17.796 (Short-Term Rentals) to more clearly define and prohibit short-term rentals.

- G.2 Adoption of User Fee Report for updating Community Development Fees and amending the Cost Allocation Plan to adopt, change and eliminate certain fees

Tim Nielsen, Development Services Manager, introduced the item.

Mayor Bryant opened the public hearing.

Danny Dohrmann inquired about in lieu fees.

There being no one else wishing to speak, it was moved/seconded by Mendoza/Meyer to close the public hearing and the motion carried unanimously.

Moved by: Jovita Mendoza, Council Member

Seconded by: Susannah Meyer, Vice Mayor

Adopted Resolution 2024-121 adopting the User Fee Report and amending the FY 2023/24 Cost Allocation Plan and Schedule of City Fees to adopt, change, and eliminate certain project and permitting fees.

Ayes (5): Jovita Mendoza, Council Member, Susannah Meyer, Vice Mayor, Pa'tanisha Pierson, Council Member, Tony Oerlemans, Council Member, and Joel Bryant, Mayor

Motion Approved (5 to 0)

H. BUSINESS ITEMS

H.1 Focused Zoning Code Update Direction: Self-storage facilities

Jennifer Hagen, Senior Planner, introduced the item and presented the item with Perry Banner from De Novo Planning Group.

Mayor Bryant opened the public comment period.

There being no one wishing to speak, Mayor Bryant closed the public comment period.

Moved by: Pa'tanisha Pierson, Council Member

Seconded by: Tony Oerlemans, Council Member

The City Council, by motion, approved Staff's recommendations as presented, with the inclusion of development standards.

Ayes (4): Jovita Mendoza, Council Member, Pa'tanisha Pierson, Council Member, Tony Oerlemans, Council Member, and Joel Bryant, Mayor

Noes (1): Susannah Meyer, Vice Mayor

Motion Approved (4 to 1)

The City Council recessed at 9:30 p.m. and reconvened in open session at 9:37 p.m.

H.2 Approve a successor Memorandum of Understanding between the City of Brentwood and the Brentwood Police Officers' Association for the period of July 1, 2024 - June 30, 2027, and adopt Appropriations Amendments to the 2024/25 - 2025/26 Operating Budget

Sukari Beshears, Director of Human Resources, presented the item.

Mayor Bryant opened the public comment period.

There being no one to speak, Mayor Bryant closed the public hearing period.

Moved by: Susannah Meyer, Vice Mayor

Seconded by: Jovita Mendoza, Council Member

Adopted Resolution 2024-122 1) Approving and Authorizing the City Manager to execute a successor Memorandum of Understanding (MOU) between the City of Brentwood and the Brentwood Police Officers' Association for the period of July 1, 2024 through June 30, 2027; 2) Approving the Pay Schedule in accordance with the California Code of Regulations, Title 2, Section 570.5 and Authorizing the Director of Human Resources/Risk Manager to make ministerial revisions to the Pay Schedule to reflect the changes; and 3) Adopting Appropriations Amendments to the 2024/25 – 2025/26 Operating Budget.

Ayes (5): Jovita Mendoza, Council Member, Susannah Meyer, Vice Mayor, Pa'tanisha Pierson, Council Member, Tony Oerlemans, Council Member, and Joel Bryant, Mayor

Motion Approved (5 to 0)

I. REQUEST FOR FUTURE AGENDA ITEMS - NEW REQUEST(S)

Council Member Mendoza requested an informational briefing regarding the Police Department's practices regarding communication with the media.

Council Member Pierson and Council Member Oerlemans requested the City Council consider funding a Youth Midnight Basketball League for ages 12 - 25 and assist with obtaining a location.

J. REQUESTED FUTURE AGENDA ITEM(S)

There were no future agenda items.

K. ADJOURNMENT

It was moved/seconded by Meyer/Pierson to adjourn the meeting at 9:42 p.m. and the motion carried unanimously.