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**SUBJECT:** Approve an agreement with PG&E for electrical design services for the Sand Creek Sports Complex Project, CIP Project No. 352-52446

**DEPARTMENT:** Parks and Recreation

**STAFF:** Darin Gale, Interim Director of Parks and Recreation  
Aaron Wanden, Park Maintenance Manager

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**TITLE/RECOMMENDATION**

Adopt a Resolution approving and authorizing the City Manager to execute an agreement with PG&E in the amount of \$59,614, plus a contingency of \$8,942, for a total not to exceed amount of \$68,556 for electrical design services for the Sand Creek Sports Complex Project, CIP Project No. 352-52446 ("Project").

On August 13, 2024, by Resolution 2024-88, the City Council approved and adopted the Initial Study and Mitigated Negative Declaration for the Sand Creek Sports Complex project.

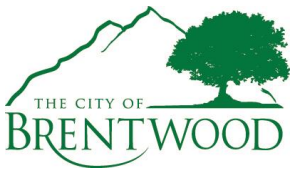
**FISCAL IMPACT**

Funding for the Project is currently included in the 2024/25 – 2028/29 Capital Improvement Program (CIP) with an approved budget of \$19,209,718. A detailed discussion of the funding for this Project is included in a separate item on tonight’s agenda.

The cost for the contract is summarized as follows:

PG&E Agreement	Amount
Design Services	\$59,614
Contingency – 15%	8,942
Total Not to Exceed Agreement Cost	\$68,556

PG&E has indicated that they will need to re-cost the electrical design project due to the duration of time between the initial application and authorization to move forward with the services. Therefore, staff is requesting a 15% contingency for the potential increase in cost. A deposit of \$3,000 has been paid to PG&E to initiate the project



and enter PG&E's queue. The remaining payment due is estimated at this time to be \$56,614.

Additional costs for construction and activation of PG&E electrical service to the Project site is estimated to be \$1,000,000 and is included in the approved Project amount.

## **BACKGROUND**

Preliminary design work commenced with public meetings held on January 31, 2023 and March 9, 2023 to solicit input from the community as to the desired amenities to be included as part of the Project. The City Council then approved an Agreement for Environmental Services with Raney Planning & Management, Inc. for the Project in April 2023.

On May 9, 2023, at the City Council CIP Workshop, the City Council considered the Project, and approved retaining the Project in the 2023/24 – 2027/28 Capital Improvement Program with a budget of \$19.2 million for Phase 1A.

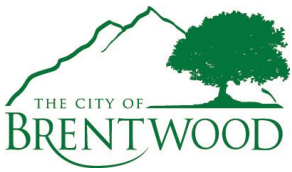
On August 13, 2024, the City Council held a public hearing to consider the approval and adoption of the Initial Study and Mitigated Negative Declaration for the Project. The City Council approved the documents and adopted Resolution 2024-88, with the Notice of Determination being filed with the Contra Costa County Clerk Recorder on August 16, 2024.

PG&E electrical services are required for the Project, as currently there are no utilities to serve site facilities, such as the restroom building, sports fields lights, and so forth. Staff requests executing the agreement with PG&E for the design of the electrical services required for the Project. With the length of time required for PG&E to perform the services, it is imperative that work commence as expeditiously as possible to allow the Project to move forward.

## **CITY COUNCIL STRATEGIC INITIATIVE**

Focus Area 5: Parks and Recreation Services

2. Develop a plan to implement long-term high priority Parks and Recreation Master Plan projects.
  - a. Sand Creek Sports Complex design & development and issue a RFP for design services as soon as feasible.



### **PREVIOUS ACTION**

Previous Action by the City Council is included on Attachment 1.

### **DATE OF NOTICE**

Not Applicable.

### **ENVIRONMENTAL DETERMINATION**

On August 13, 2024, by Resolution 2024-88, the City Council approved and adopted the Initial Study and Mitigated Negative Declaration for the Sand Creek Sports Complex project.

### **ALTERNATIVE OPTION(S)**

Alternative Options to the Staff Recommendation:

1. Do not approve staff's recommendation. If this contract is not approved, then the Project will not be able to move forward as electrical service is required for the Sand Creek Sports Complex.
2. Continue item with direction for staff to return with additional information.

### **ATTACHMENT(S)**

1. Previous Action
2. Resolution
3. PG&E Contract