



March 05, 2025
YOUTH COMMISSION AGENDA
CITY COUNCIL CHAMBERS

IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION
UPDATED DECEMBER 8, 2022

Youth Commission Members will be participating from the Council Chamber. Members of the public are invited to attend and participate at: **Council Chambers, 150 City Park Way, Brentwood CA**

As a courtesy and technology permitting, members of the public may continue to provide live remote oral public comment via the City's Zoom Platform. However, the City cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time. In those instances, so long as the public may still attend the meeting in person, the meeting will continue. Members of the public desiring to provide comments as a part of the meeting are encouraged to either submit written comments by 3:00 p.m. prior to the meeting or to attend the meeting in person.

HOW PARTICIPATE

The public is invited to participate in the City Council meeting using any of the following methods:

1. IN PERSON:

- a. Members of the public can provide in-person comments in the Council Chambers. Members of the public are encouraged, but not required, to fill out a speaker card. The Council Chambers will have seating available for members of the public to attend in person up to full seating capacity.

2. REMOTE:

- a. **Zoom:** <https://brentwoodca.gov/youthmeetingonline> or **Zoom Webinar ID:** 825 9870 2466
- b. **Zoom Phone Numbers.** Dial Toll Free: (833) 548-0276 or (833) 548-0282 or (877) 853-5247.
- c. During the meeting, each period for public comment will be announced, and participants may use the "Raise Hand" feature on Zoom to request to speak. If calling in via Zoom use *9 to raise and lower your hand. The meeting host will call on you, by name, and enable your microphone when it is your turn to speak. In order to ensure the orderly administration of the meeting using this method, providing your name is encouraged, but is not required. ***If you need instructions on how to use this feature, please contact Stacey Dempsey, by noon of the meeting date, at stdempsey@brentwoodca.gov or 925.516.5363.***

3. E-MAIL

- a. Public comments can also be submitted via e-mail to stdempsey@brentwoodca.gov. Any public comments received up until 3:00 p.m. of the meeting date will be:
 1. distributed to the Council via email before the meeting,
 2. posted online for public inspection at www.brentwoodca.gov/youthcommission, and
 3. later summarized in the meeting minutes.
- b. As e-mails containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your e-mail.

4. TO WATCH OR LISTEN ONLY:

- a. The public may view the meeting via one-way video feed by selecting the video option at the City Council Agendas' link on the City webpage at www.brentwoodca.gov or via the City's YouTube Channel: <https://www.youtube.com/c/cityofbrentwoodca>



YOUTH COMMISSION AGENDA

March 5, 2025, 7:00 p.m.

City Council Chambers

150 City Park Way

Brentwood, CA 94513

A. CALL TO ORDER AND ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

The public is permitted to speak on items that are listed under Presentations; Informational Reports from Commissioners, Committee, Liaisons, and Staff; on the Consent Calendar; Requests for Future Agenda Items, new items; or items not on the agenda. Public comments for scheduled agenda items should wait until that time. To accommodate those speaking in-person and via Zoom, we will call upon those in-person first, and then to Zoom. If necessary, we will repeat that process.

In Person: Please file a speaker's card with the Minutes Clerk on the form provided on the podium.

Zoom: Please use the Raise Your Hand feature in Zoom during this item to speak under Public Comments.

Persons are required to limit their remarks to five (5) minutes unless an extension of time is granted by the Chairperson subject to approval of the Youth Commission. Speakers desiring answers to questions should direct them to the Youth Commission and, if relevant, they may direct them to the appropriate staff member. Speakers can also follow up directly with staff during regular City business hours.

D. PRESENTATIONS

D.1 Presentation by Youth Coalition on Tobacco Prevention to the Youth Commission

E. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS, AND STAFF

This portion of the agenda is to provide an opportunity for each Commissioner to report on attendance at events, subcommittee meetings, and entities on which the Commissioner has been appointed as a liaison and for staff to provide brief updates and/or information to the Youth Commission.

F. CONSENT CALENDAR

F.1 Approve Minutes from February 5, 2025

F.2 Accept Fiscal Status of the year 2024/2025

G. BUSINESS ITEMS

G.1 **ACTION:** Discuss and Approve Youth Friendly Business for the Month of March 2025 (M. Dowdy)

Title/Recommendation:

The Ad Hoc Committee for the Youth Friendly Businesses will nominate a business for the month of March. Recommended that the Ad Hoc committee nominate a business with a youth friendly atmosphere.

G.2 **ACTION:** Discuss and assign Commissioners to observe March 11, 2025, and March 25, 2025 City Council Meeting (K.Wallace)

Title/Recommendation:

In order to fortify the collaborative relationship between the Youth Commission and the City Council, it is strongly recommended that at least two dedicated Youth Commissioners volunteer to attend the upcoming March 11 and March 25, 2025, City Council meeting in person.

G.3 UPDATE: Update and Discuss Multicultural Fair (V. Barros)

Title/Recommendation:

Commissioners will provide updates on the developments and details surrounding the Multicultural Fair. The Ad Hoc committees will share information about scheduled activities, participant involvement, cultural performances, and any other pertinent updates.

G.4 ACTION: Discuss and Approve the Youth Commission Middle School Pool Party.(M. Dowdy)

Title/Recommendation:

Staff is recommending Friday, June 13, 2025 from 6:30 p.m. to 9:00 p.m. for the Middle School Pool Party Fundraising Event. Staff recommends the Commission to approve a budget of \$1500.00.

G.5 REVIEW: Reviewing fundraising events for the Youth Commission Scholarship and any event details for new fundraisers proposed by the Commission (K. Wallace).

Title/Recommendation:

The Youth Commission should continue exploring and pursuing new fundraising opportunities, such as restaurant-sponsored events, to maintain a sufficient balance in the scholarship account. Commissioners will present their research on fundraising options, including potential dates, for discussion and approval.

H. REQUEST FOR FUTURE AGENDA ITEMS

H.1 NEW REQUEST(S)

Commissioners wishing to have an agenda item placed on a future agenda shall make a request under this section of the agenda. These items will be included on the agenda for the next Commission meeting

H.2 REQUESTED ITEM(S)

I. ADJOURNMENT

Any disclosable public records related to an agenda item for the open session of this meeting distributed to all or a majority of the Youth Commission less than 72 hours before this meeting is available for inspection at City Hall, located at 150 City Park Way, during normal business hours. These writings will also be available for review at the Youth Commission meeting in the public access binder in the entrance of the City Council Chambers.

Public comments received after 3:00 p.m. of the meeting date, but prior to the start of the meeting, will be emailed to the Youth Commission, posted online at www.brentwoodca.gov/Youthmeetingonline within one day following the meeting, and will be summarized in the meeting minutes.

The Closed Captioning provided via Zoom is auto generated. It is not the official record and is provided as a convenience.

NOTICE

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available at the City Hall parking lot. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's Office at (925) 516-5440 or fax (925) 516-5441. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. {28 CFR 35.102-35, 104 ADA Title II}

POSTING STATEMENT

On February 28, 2025, a true and correct copy of this agenda was posted on the City Hall Bulletin

Board, outside City Hall, 150 City Park Way, Brentwood, CA 94513 and at our website www.brentwoodca.gov.

A complete packet of information is available for public review at City Hall or on our website at www.brentwoodca.gov.

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A. CALL TO ORDER AND ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. PRESENTATIONS

E. INFORMATIONAL REPORTS FROM COMMISSIONERS, SUBCOMMITTEES, LIAISONS, AND STAFF

City Staff Liaison Stacey Dempsey provided an update on the launch of the Youth Friendly Business page. The page now features a list of past Youth Friendly Business award recipients, along with links to their websites, and details outlining the criteria for qualifying as a Youth Friendly Business.

Commissioner Spishock shared a report on the Police Athletic League (PAL), highlighting the recent BBQ cook-off event, which saw participation from eight contestants and was overall a great success. Additionally, PAL has welcomed two new board members, Taylor Baron and Officer Blumberg. PAL is also preparing for its upcoming golf tournament in April.

Commissioner Trivedi attended the Parks and Recreation meeting but had no additional updates to report.

F. CONSENT CALENDAR

Moved by: Valentina Barros

Seconded by: Anirvin Ram Madhan

Motion Approved

F.1 [Approve Minutes from January 8, 2025](#) 

F.2 [Accept Fiscal Status of the Year 2024/2025](#) 

G. BUSINESS ITEMS

G.1 [ACTION: Discuss and Approve Youth Friendly Business for the Month of February 2025 \(M. Dowdy\)](#) 


The youth Commission approved Chrome Coffee as February's Youth Friendly Business.

Moved by: Megan Dowdy

Seconded by: Katharina Wallace

The Ad Hoc Committee for the Youth Friendly Businesses will nominate a business for the month of February. Recommended that the Ad Hoc committee nominate a business with a youth friendly atmosphere.

Motion Approved

G.2 [ACTION: Discuss and assign Commissioners to observe February 11, 2025, and February 25, 2025 City Council Meeting \(K. Wallace\)](#) 


Commissioner Wallace will be able to attend the City Council Meeting on February 11, 2025, while Commissioner Helvey is scheduled to attend the meeting on February 25, 2025.

Moved by: Katharina Wallace

Seconded by: Anirvin Ram Madhan

In order to fortify the collaborative relationship between the Youth Commission and the City Council, it is strongly recommended that at least two dedicated Youth Commissioners volunteer to attend the upcoming February 11 and February 25, 2025, City Council meeting in person.

Motion Approved

G.3 [ACTION: Discuss and approve the 2024/2025 Youth Scholarship Program \(A. Madhan\)](#) 

The Youth Commission has approved a scholarship amount of \$2,000, to be awarded as \$1,000 to each of two applicants. The application deadline is set for the end of March or early April. The Youth Commission aims to increase promotion of the scholarship in order to attract a greater number of applicants. Additionally, there is a proposal to revise the language in the scholarship guidelines to clarify that the applicants' family income will not impact their eligibility for the award.

Moved by: Owen Spishock

Seconded by: Valentina Barros

The Youth Commission will discuss and approve both the specific scholarship award amounts \$1,500, \$1,000, and \$500, and the maximum number of awards to be granted for the 2025 Youth Commission Scholarship Program.

Motion Approved

G.4 [ACTION: Approve and Discuss Multicultural Fair \(V. Barros\)](#) 

The Ad Hoc Committee convened to discuss potential dates and times for the Multicultural Faire. Initially, April 12, 2025, from 2:00 PM to 5:00 PM was proposed. However, due to park maintenance, staff recommended rescheduling the event to April 26, 2025, from 12:00 PM to 3:00 PM to coincide with the Farmers Market foot traffic. The committee also developed a contingency plan in case of inclement weather. Plan B involves relocating the event to the main hall of the Community Center. Additionally, a dress rehearsal is planned for the day prior to the event, which will take place in MPR A/B at the Community Center.


Staff advised the Youth Commission to seek approval from school club advisors for participation in the Multicultural Faire. The Youth Commission approved a budget of \$800, noting that there are still many unused supplies from the previous year. It was also suggested that part of the budget be allocated for pizza for the volunteers. Furthermore, each school liaison is encouraged to distribute flyers for the event to promote attendance and participation.

Moved by: Owen Spishock

Seconded by: Anirvin Ram Madhan

Staff recommends scheduling the Multicultural Faire for April 26, 2025, with a budget not to exceed \$800. Last year, the event was to be held from 2:00 PM to 5:00 PM; however, staff suggests aligning the event with the Farmers Market to increase foot traffic. Additionally, staff requests that the Commission share any updates or recommendations they may have regarding the event.

Motion Approved

G.5 [REVIEW: Reviewing fundraising events for the Youth Commission Scholarship and any event details for new fundraisers proposed by the Commission \(K. Wallace\)](#) 

The Youth Commission discussed several new fundraising ideas. Commissioner Habon suggested reaching out to the Math Club to organize a math competition or spelling bee. City Staff Liaison Stacey Dempsey recommended contacting past Youth Friendly Businesses to explore their willingness to participate in a Youth Commission fundraiser. Additionally, she proposed reaching out to the food trucks at the Multicultural Faire to inquire if they would be interested in raising funds during the event.

The Youth Commission should continue exploring and pursuing new fundraising opportunities, such as restaurant-sponsored events, to maintain a sufficient balance in the scholarship account. Commissioners will present their research on fundraising options, including potential dates, for discussion and approval.

G.6 [ACTION: Discuss and Approve Youth Commissioners Interest in Community Day of Service. \(O\)](#) 

The Commissioners have approved their participation in the Community Day of Service. As of the February Youth Commission meeting, all commissioners are confirmed to attend the event on April 12, 2025. Last year, the Youth Commission assisted with check-in, and it was recommended that commissioners reach out to local service clubs to collaborate on organizing their own service activities, with the Youth Commission providing support.

Moved by: Katharina Wallace

Seconded by: Carena Helvey

It is recommended that the Youth Commission determine their interest in participating in the Community Day of Service on April 12, 2025.

Motion Approved

H. REQUEST FOR FUTURE AGENDA ITEMS

H.1 NEW REQUEST(S).

H.2 REQUESTED ITEM(S).

I. ADJOURNMENT

Moved by: Valentina Barros

Seconded by: Anirvin Ram Madhan

Motion Approved

City of Brentwood
REVENUE/EXPENSE REPORT - SUMMARY BY KEY

As of: 1/31/2025

100-5107 Youth Commission

Division/Object	Original Budget	Amended Budget	YTD Actuals*	% Budget	MTD Actuals*	Encumbrance	Remaining Budget*	% with Encumb.
100 - General Fund								
100-5107 Youth Commission								
<i>Supplies and Services</i>								
60100.00 Office Expense	250.00	250.00	0.00	0.00 %	0.00	0.00	250.00	0.00 % B
60130.00 Clothing/Safety Expense	600.00	600.00	0.00	0.00 %	0.00	0.00	600.00	0.00 % B
60140.00 Special Supplies	1,860.00	1,860.00	315.78	16.97 %	0.00	9.69	1,534.53	17.49 % B
70140.00 Special Services	1,160.00	1,160.00	0.00	0.00 %	0.00	0.00	1,160.00	0.00 % B
70150.00 Advertising	50.00	50.00	12.17	24.34 %	1.92	2.90	34.93	30.14 % B
70160.00 Travel Lodging & Meals	580.00	580.00	110.93	19.12 %	0.00	0.00	469.07	19.12 % B
70170.00 Training/Conference Registratn	580.00	580.00	0.00	0.00 %	0.00	0.00	580.00	0.00 % B
Total Supplies and Services	5,080.00	5,080.00	438.88	8.63 %	1.92	12.59	4,628.53	8.88 %
Total Expenditures For 100-5107	5,080.00	5,080.00	438.88	8.63 %	1.92	12.59	4,628.53	8.88 %
Total Net Effect For 100-5107	-5,080.00	-5,080.00	-438.88	8.63 %	-1.92	0.00	-4,628.53	8.88 %
Total Net Effect 100 - General Fund	-5,080.00	-5,080.00	-438.88	8.63 %	-1.92	-12.59	-4,628.53	8.88 %

City of Brentwood
REVENUE/EXPENSE REPORT - SUMMARY BY KEY

As of: 1/31/2025

100-5107 Youth Commission

Division/Object	Original Budget	Amended Budget	YTD Actuals*	% Budget	MTD Actuals*	Encumbrance	Remaining Budget*	% with Encumb.
Total Net Effect for all Funds Selected	-5,080.00	-5,080.00	-438.88	8.63 %	-1.92	-12.59	-4,628.53	8.88 %



SUBJECT: ACTION: Discuss and Approve Youth Friendly Business for the Month of March 2025 (M. Dowdy)

DEPARTMENT: Parks and Recreation

STAFF: Stacey Dempsey, City Staff Liaison to the Youth Commission

TITLE/RECOMMENDATION

The Ad Hoc Committee for the Youth Friendly Businesses will nominate a business for the month of March. Recommended that the Ad Hoc committee nominate a business with a youth friendly atmosphere.

FISCAL IMPACT

None.

BACKGROUND

At the December 2, 2020, Youth Commission meeting, a Youth Friendly Business Program Ad Hoc Committee was formed comprised of Commissioners. The Committee reviews applications on a monthly basis and recommends to the Commission those businesses they believe qualify for the program.

PREVIOUS ACTION

At the August 7, 2024 Youth Commission meeting, an Ad Hoc committee was established with Commissioner Dowdy appointed as Chair, and Commissioners Habon, Madhan, Spishock, and Helvey serving as members.

Last year's nominated Youth Friendly Businesses were:

At the November 1, 2023 meeting the Commission nominated La Michocana for the Youth Friendly Business of November.

At the December 6, 2023, the Commission nominated Que Onda for the Youth Friendly Business of December.

At the January 10, 2024, the Commission nominated Got-A-Party-Brentwood on Ice for the Youth Friendly Business of January.

At the February 03, 2024, the Commission nominated Big House Beans for the Youth Friendly Business of February.



**YOUTH COMMISSION
AGENDA ITEM NO. G.1
03/05/2025**

At the March 06, 2024, the Commission nominated Angry Chickz for the Youth Friendly Business of March.

At the April 03, 2024, the Commission nominated Dino's Sandwiches for the Youth Friendly Business of April.

At the May 01, 2024, the Commission nominated Denny's for the Youth Friendly Business of May.

At the June 05, 2024, the Commission nominated Yum Cha Boba for the Youth Friendly Business of June.

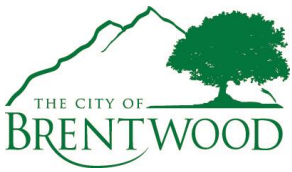
At the October 02, 2024, the Commission nominated John's Ice Cream for the Youth Friendly Business of October.

At the November 06, 2024, the Commission nominated Krispy Kreme for the Youth Friendly Business of November.

At the December 04, 2024, the Commission nominated Dave's Hot Chicken for the Youth Friendly Business of December.

At the January 08, 2025, the Commission nominated BoxLunch for the Youth Friendly Business of January.

At the February 05, 2025, the Commission nominated Chrome Coffee for the Youth Friendly Business of February.



SUBJECT: ACTION: Discuss and assign Commissioners to observe March 11, 2025, and March 25, 2025 City Council Meeting (K.Wallace)

DEPARTMENT: Parks and Recreation

STAFF: Stacey Dempsey, City Staff Liaison to the Youth Commission

TITLE/RECOMMENDATION

In order to fortify the collaborative relationship between the Youth Commission and the City Council, it is strongly recommended that at least two dedicated Youth Commissioners volunteer to attend the upcoming March 11 and March 25, 2025, City Council meeting in person.

FISCAL IMPACT

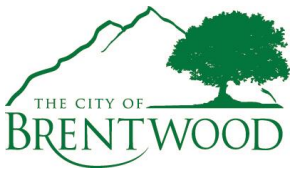
None

BACKGROUND

During the Youth Commission meeting held on September 4, 2019, Mayor Robert Taylor underscored the importance of active engagement and participation in municipal affairs by suggesting that the Youth Commission should regularly attend City Council meetings. In line with this directive, it has been decided that a minimum of two Youth Commission members will diligently represent the commission's interests by attending a City Council Meeting on a monthly basis.

PREVIOUS ACTION

During the City Council meeting convened on February 11, 2025, notable representation from the Youth Commission was observed with the presence of Commissioner Wallace. Additional representation from the Youth Commission was observed with the presence of Commissioner Helvey at the February 25, 2025, City Council meeting.



SUBJECT: UPDATE: Update and Discuss Multicultural Fair (V. Barros)

DEPARTMENT: City Department (Can add Multiple, use formal department name)

STAFF: Stacey Dempsey, City Staff Liaison to the Youth Commission

TITLE/RECOMMENDATION

Commissioners will provide updates on the developments and details surrounding the Multicultural Fair. The Ad Hoc committees will share information about scheduled activities, participant involvement, cultural performances, and any other pertinent updates.

FISCAL IMPACT

Multicultural Faire materials not to exceed \$800.00, from the Special Supplies budget 100- 5107-60140.

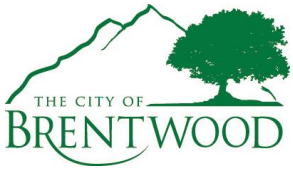
BACKGROUND

At the September 04, 2024 meeting, an Ad Hoc committee was established, with Commissioner Barros appointed as Chair, and Commissioners Trivedi, Madhan, Spishock, and Dowdy serving as members.

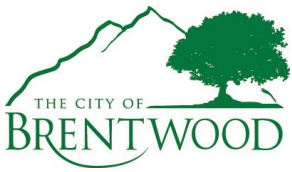
PREVIOUS ACTION

The Ad Hoc Committee convened to discuss potential dates and times for the Multicultural Faire. Initially, April 12, 2025, from 2:00 PM to 5:00 PM was proposed. However, due to park maintenance, staff recommended rescheduling the event to April 26, 2025, from 12:00 PM to 3:00 PM to coincide with the Farmers Market foot traffic. The committee also developed a contingency plan in case of inclement weather. Plan B involves relocating the event to the main hall of the Community Center. Additionally, a dress rehearsal is planned for the day prior to the event, which will take place in MPR A/B at the Community Center.

Staff advised the Youth Commission to seek approval from school club advisors for participation in the Multicultural Faire. The Youth Commission approved a budget of \$800, noting that there are still many unused supplies from the previous year. It was also suggested that part of the budget be allocated for pizza for the volunteers. Furthermore, each school liaison is encouraged to distribute flyers for the event to promote attendance and participation.



**YOUTH COMMISSION
AGENDA ITEM NO. G.3
03/05/2025**



SUBJECT: ACTION: Discuss and Approve the Youth Commission Middle School Pool Party.(M. Dowdy)

DEPARTMENT: Parks and Recreation

STAFF: Stacey Dempsey, City Staff Liaison to the Youth Commission

TITLE/RECOMMENDATION

Staff is recommending Friday, June 13, 2025 from 6:30 p.m. to 9:00 p.m. for the Middle School Pool Party Fundraising Event. Staff recommends the Commission to approve a budget of \$1500.00.

FISCAL IMPACT

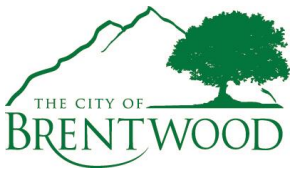
All proceeds received from fundraisers will benefit the Youth Commission Scholarship account, 100-0000-27003.00 Purchase of supplies not to exceed \$1500.00 from the Youth Commission Special Supplies Account 1005107-60140.

BACKGROUND

Previously, the Youth Commission has offered a middle school pool party, drawing students from all three middle schools and generating funds for the Youth Commission Scholarship program. Considering the success of past events, the Commission explored the possibility of hosting another pool party in June. The Brentwood Family Aquatic Complex offers availability on multiple weeknights during this month. Formerly, tickets priced at \$10 provided access to the facility and including a meal.

PREVIOUS ACTION

An Ad Hoc committee was established at the September 4, 2025 meeting with Commissioner Dowdy appointed as Chair, and Commissioners Osivwemu, Madhan, Habon, and Helvey serving as members.



SUBJECT: REVIEW: Reviewing fundraising events for the Youth Commission Scholarship and any event details for new fundraisers proposed by the Commission (K. Wallace).

DEPARTMENT: Parks and Recreation

STAFF: Stacey Dempsey, City Staff Liaison to the Youth Commission

TITLE/RECOMMENDATION

The Youth Commission should continue exploring and pursuing new fundraising opportunities, such as restaurant-sponsored events, to maintain a sufficient balance in the scholarship account. Commissioners will present their research on fundraising options, including potential dates, for discussion and approval.

FISCAL IMPACT

All funds received from fundraisers will benefit the Youth Commission Scholarship account, 100-0000-27003.00.

BACKGROUND

The Youth Commission recognizes the current balance of the scholarship account will limit the number of scholarships awarded in the future. At the August 7, 2024, meeting the Commission discussed new fundraising ideas to maintain a sufficient balance in the scholarship account. Commissioners were to research new fundraising options, namely restaurant-sponsored fundraisers, and provide available date options for said fundraisers. The group will discuss those they would like to pursue.

PREVIOUS ACTION

The Youth Commission discussed several new fundraising ideas. Commissioner Habon suggested reaching out to the Math Club to organize a math competition or spelling bee. City Staff Liaison Stacey Dempsey recommended contacting past Youth Friendly Businesses to explore their willingness to participate in a Youth Commission fundraiser. Additionally, she proposed reaching out to the food trucks at the Multicultural Faire to inquire if they would be interested in raising funds during the event.