

SUBJECT: City Council Committees and Committee Assignments

DEPARTMENT: City Manager's Office

STAFF: Amanda McVey, City Clerk
G. Harold Duffey, City Manager

TITLE/RECOMMENDATION

Staff recommends that the City Council 1) review the City Council committees, assignments and descriptions, and approve, by motion, the committees, schedules, appointments and descriptions of currently established committees; and 2) review amended/new committees and approve, by motion, the committees, appointments and descriptions.

FISCAL IMPACT

There is no anticipated fiscal impact associated with this agenda item.

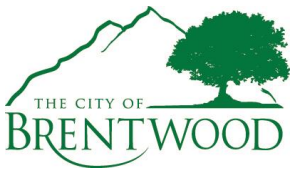
BACKGROUND

Each year, the City Council reviews the committees and committee assignments, as well as those of regional bodies, and makes appointments as necessary for the upcoming year.

The draft list of 2026 City Council assignments includes standing Council committees, ad hoc committees, appointments to other regional bodies, and citizen appointments to other agencies. Staff recommends that the Council review the draft 2026 list of City Council committees, assignments (local and regional), as well as the committee descriptions below, and make revisions and appointments as needed.

The City Council forms committees to work on specific issues. They may be one of two types:

Ad-Hoc, or temporary, committees: These are used to tackle a single topic in the short-term. They are not subject to the Brown Act if they are (a) constituted of only members of the legislative body that forms it, (b) comprised of less than a quorum of that body, (c) created to address a limited or single purpose within a limited duration, (d) not vested with continuing subject matter jurisdiction over an issue or



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area, and (e) not subject to a meeting schedule set by formal action of the legislative body.

Standing committees: Standing committees serve as advisory bodies to the City Council, making recommendations for Council consideration and approval. These are used to do ongoing work on an issue or multiple issues. Standing committees operate according to the same rules as City Council and commission meetings when it comes to the Brown Act. This means agendas are posted in advance, thereby providing meeting notice to the public, and with the public being able to attend the meetings and comment on agenda items. Consistent with prior Council direction, standing committee meetings would be held in the Council Chambers and broadcast via Zoom. As part of this item and with Council direction, the start times for each regularly scheduled committee meeting may be modified.

Standing Committees:

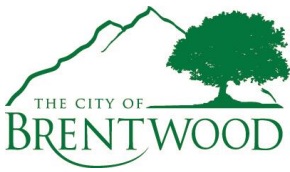
Age and Disabilities Friendly Communities: *This committee will examine goals and implementation of funding opportunities focused on improving the quality of life and safety for older adults and adults with disabilities.*

The committee is staffed from the Parks and Recreation Department. When agenda items are scheduled, this committee meets quarterly as needed on the second Monday of February, May and August. Current start time: 5:30 p.m.

Agriculture Enterprise Committee: *This committee reviews policies, projects, and programs directly related to agricultural enterprise within the City and along the City's boundaries in the County's Agricultural Core. The scope of this committee is broadly defined to include development of policies and procedures relating to the implementation of the City's agricultural preservation and agri-tourism programs, consider City funded agri-business programs and projects funded by Agricultural Mitigation Fees.*

The committee is staffed primarily from the Economic Development Division in the City Manager's Office, and the Community Development Department. When agenda items are scheduled, this committee meets quarterly as needed on the first Monday of March, June, September and December. Current start time: 5:00 p.m.

Diversity, Equity, Belonging and Inclusion Committee: *This committee will create and develop a racial equity plan, an anti-racism and anti-hate crime policy, and provide annual Juneteenth celebration oversight, opportunities for community engagement*



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and policy advisement, and metrics and accountability to measure goals for City Council consideration.

The committee is staffed by the Human Resources Department. When agenda items are scheduled, this committee meets every other month as needed on the third Tuesday, beginning February 2026. Current start time: 5:00 p.m.

Land Use and Development Committee: *This committee reviews items relating to major land use, community development, economic development, and housing policy topics, as well as citywide areas of interest, including but not limited to: general plan, zoning, permit processing, strategic initiatives, ordinances, economic development projects and programs, affordable housing projects and programs, and other major matters or projects that could affect Council policy, or result in a significant expenditure of City staff or financial resources. This committee includes the Chair of the Planning Commission, who serves in an advisory, non-voting role.*

The committee is assisted by staff primarily from the Community Development Department and Economic Development Division of the City Manager's Office. When agenda items are scheduled, this committee meets on the third Monday of each month; should the regular meeting day fall on a City holiday, the meeting will be held on the following Monday. Current start time: 5:30 p.m.

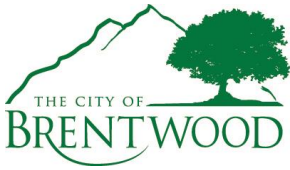
Municipal Code Review Committee: *This committee reviews the City's municipal code, and makes recommendations for council consideration.*

This committee is staffed primarily from the City Manager's Office. This committee meets bi-annually with special meetings as needed on the 2nd Wednesday in July and January. Current start time: 5:30 p.m.

Amended/New Ad-Hoc Committees

2026 Commissions Interview Committee (Ad-Hoc): This committee will evaluate all Arts Commission and Park & Recreation Commission applicants and will provide a brief written report and recommendation to the Mayor for appointment consideration with the City Council. This ad-hoc committee will be dissolved on December 31, 2026.

Budget and Debt Management Committee (Ad-Hoc): The committee will discuss the development of the 2026/27-2027/28 Operating Budget and 2026/27 – 2030/31 CIP Budget; mid-year updates to the 2025/26 Operating Budget; and debt management, including any bond issuances and strategies to address unfunded obligations. This ad-hoc committee will be dissolved on December 31, 2026.



Charter City Committee (Ad-Hoc): This committee will examine the pros/cons and feasibility of a charter city, preparing information for Council consideration of a future ballot measure. As part of the upcoming strategic planning session, financial resources will need to be allocated to support the committee's work. This ad-hoc committee will be dissolved upon Council acceptance of its final recommendations or by September 1, 2027.

Social Nuisance Ordinance Development Committee (Ad-Hoc): This committee has been established for the purpose of developing a Social Nuisance Ordinance for Council consideration. This ad-hoc committee will be dissolved upon Council acceptance of its final recommendation or by July 1, 2026.

CITY COUNCIL STRATEGIC INITIATIVE

Not Applicable

PREVIOUS ACTION

Not Applicable

ALTERNATIVE OPTION(S)

1. Do not approve staff's recommendation. If selected, no committees will be amended nor will any new committees be formed.
2. Continue item with direction for staff to return with additional information.

ATTACHMENT(S)

1. Draft Appointment List
2. Sample Month Calendar of Chamber Usage and Regional Meetings